 NAVIGATE   University of *New Haven*

Schedule an appointment with the Registrar's Office

1. Download the Navigate App to your phone or access Navigate online

2. On the Student Homepage, select the Appointments link and click Schedule an Appointment to begin

3. Select the Reason for the appointment
   > **Financial and Registrar Services**

4. Choose one of the following reasons:
   > **Registrar: Degree Audit (Graduate)**
   > **Registrar: Degree Audit (Undergraduate; Last Name A-K)**
   > **Registrar: Degree Audit (Undergraduate; Last Name L-Z)**
   > **Registrar: Registration/Schedules (Graduate)**
   > **Registrar: Registration/Schedules (Undergraduate)**

Continue to Next Step   〉

5. Continue to the Location
   > Select a remote meeting **(Registrar - Zoom)**
     or in-person **(Registrar - Bergami Hall)**

6. Choose the day and time that fits your schedule

7. Review the appointment details, provide additional comments, and set email and/or text reminders for the appointment

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