



University of
New Haven

STUDENTS FIRST

A Guide to the University for
First-Generation Students



*Throughout the year, there may be changes to the information contained in this handbook.
The most up- to-date file is available on myCharger.*

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SUCCESS STARTS HERE

Within the University of New Haven's colleges and schools, students immerse themselves in a transformative, career-focused education across engineering, health sciences and healthcare, business, law enforcement and public service, the liberal arts and sciences, and the fine arts. More than 100 academic programs are offered, all grounded in a longstanding commitment to collaborative, interdisciplinary, project-based learning.

Here, the experience of learning is both personal and pragmatic, guided by a distinguished faculty who care deeply about individual student success. As leaders in their fields, faculty members provide the inspiration and recognition needed for students to fulfill their potential and succeed at whatever they choose to do.

We call it our students-first philosophy

Faculty Expertise and Dedication

Learn from professors dedicated to fostering your personal growth and professional development. This unwavering commitment has guided the personal and professional success of each student for almost a century.

A Foundational Education

A proven, purposeful education, which, through professionally focused courses of study, equips students with the critical skills, knowledge, and experience essential for a meaningful careers and productive life.

Interdisciplinary Curriculum

A curriculum that encourages interdisciplinary exploration, educating students who will succeed in a global society, ensuring you are well-prepared to understand and navigate the world at large.

Limitless Academic and Co-Curricular Opportunities

A wide range of learning opportunities within our colleges and schools, outside of the classroom and in the community, enable you to pursue your passion – or discover a new one.

Vibrant Campus Community

An engaged, vibrant campus community - that is the right size – small enough to feel personal and manageable, yet large enough to offer students a wide array of academic, residential, athletic, and leadership opportunities.

Leaders and Achievers

Strong post-graduation success, sustained by an engaged alumni network of more than 60,000 across all industries. More than 91 percent of graduates are employed or are pursuing graduate degrees one year out, and 96 percent are succeeding in their fields within six years of graduating.

Mission Statement

The University of New Haven is a student-centered comprehensive university with an emphasis on excellence in liberal arts and professional education. Our mission is to prepare our students to lead purposeful and fulfilling lives in a global society by providing the highest-quality education through experiential, collaborative, and discovery-based learning.

QUICKFACTS

5,000 Full-Time Undergraduate Students

100+ Majors and Programs

85+ Minors and Certificates

200+ Student Clubs and Organizations

270 Full-Time Faculty Members

22 Average Class Size

16:1 Student to Faculty Ratio

13 Residence Halls

97% Of our Graduates are Employed or in Graduate School within 6 Months

+60k Alumni to support post-graduation success across all industries

The University of New Haven Police Department earned

TIER I ACCREDITATION

from the State of Connecticut Police Officer Standards and Training Council.

17

Varsity Athletic Teams

21

Club Sports

25+

GroupX classes offered per week

50+

50+ Total RECSport Programs offered each year

HISTORY

The institution that would become the University of New Haven was founded in 1920 on the campus of Yale. Forty years later, then New Haven College moved to its current West Haven location, occupying a campus that originally consisted of three buildings.

Today, the University of New Haven is a leading comprehensive University that has been recognized for academic excellence by The Princeton Review and U.S. News & World Report, and our more than 6,800 students hail from around the globe.

STUDENTS FIRST

First in your family to attend college? Be proud and embrace your achievement(s), your family, your goals, and your community! You are a trailblazer...you are number one!

There is something special about being first. You are about to embark on a journey that takes you to places you never imagined. The Charger Family is a support network you can rely on and count on to support you over these next few years. Your success starts here!

Now that you are here at the University of New Haven, embrace all it has to offer. We want all first-generation students to maximize their full potential. We encourage all students to utilize this handbook to learn about various offices on campus, meanings behind acronyms you may hear, definitions of academic terms, and leadership opportunities for you to take advantage of during your time here.

We understand that being the first in your family to attend college may come with some unique challenges and we are prepared to support you as you navigate your college experience. You may be thinking...I don't even know where to begin or what to do. That's ok. We are here to help and we anticipated that you may need some support, so take advantage of the many resources we have on campus, such as the First-Generation Student Glossary, as you get started.

We want you to:

- Ask questions
- Utilize campus resources
- Seek out advice and support
- Get involved
- Connect to a support network
- Learn from mistakes
- Get out of your comfort zone
- Embrace this new experience

You can do this...and we are here to support you along the way! The Dean of Students Office wishes you much success as you embark on this journey towards graduation! We are here for you along the way if you need us.

Dean of Students Office

Bartels Hall, 2nd Floor
Deanofstudents@newhaven.edu
(203) 932-7238

COMPETENCY LEARNING EXPERIENCE

The Competency Learning Experience (CLE) is a student development framework within the Division of Student Affairs, focused on engaging and developing students in six targeted competencies: 1) Teamwork, 2) Leadership, 3) Resilience, 4) Global and Cultural Competence, 5) Communication and 5) Critical Thinking. The framework provides each department within the Division of Student Affairs the tools to educate and develop students in conjunction with departmental missions and initiatives.

The CLE framework is designed to prepare individuals to lead successful lives as students, citizens, and professionals, both during their academic course of study and after, with a special focus on their career success. It is grounded in research and academic study in competency-based education and is pedagogically driven to develop students in skills and competencies that are the foundation for academic, personal, and professional success.

Our goal is that you graduate with the skills you need to be successful in the career of your choice. *“While it is now a well-established fact that employers are increasingly putting more emphasis on soft skills, it is equally important that students should also adequately appreciate the value of such skills and make deliberate efforts to acquire them”* (Majid, 2012, p.1036). Everything you do from this point forward is leading to your success, so take advantage of all the University of New Haven has to offer you!



University of
New Haven
STUDENT AFFAIRS



GLOSSARY OF IMPORTANT TERMS

This glossary provides you oversight of all the key terms you will hear throughout your time at the University in New Haven. More detailed information on terms can be found in resources such as the [Undergraduate Academic Catalog](#) or the [Student Handbook](#). You can also find valuable information online on various myCharger pages. The MyCharger portal offers departmental pages, access to various university online platforms, and student resources. Check it out!

Academic Dismissal

Students are dismissed from the University (1) upon qualification for a third probation, (2) upon qualification for any subsequent probation after readmission from an academic dismissal, or (3) when the student's grade point average for any individual semester is less than 1.0 and the student's cumulative grade point average does not indicate satisfactory progress as described in the Satisfactory Progress section. If the cumulative grade point average indicates Satisfactory Progress as described in the satisfactory progress section of the Undergraduate Catalog, an academic warning is issued instead of an academic dismissal. First-semester first-year students earning a grade point average of less than 1.0 for the first semester are not dismissed, but are automatically placed on academic probation.

Academic Integrity (AI) Board

A group comprised of a student representative as well as faculty and staff members who are committed to academic integrity and to ensuring cases of academic integrity are properly adjudicated. The Board hears cases of academic dishonesty, decides the student's level of responsibility, and assigns the appropriate sanctions.

Academic Integrity (AI) Policy

Statement regarding academic dishonesty found in the Student Handbook.

Academic Peer Mentor (APM)

Undergraduate student leader who serves as an academic support system for students as they face challenges and concerns throughout college. Peer Mentors are trained to point students to faculty and other academic support professionals on campus, as well as help in the development of important study skills such as time management, reading, and note-taking.

Academic Probation

Students are placed on academic probation when they fail to maintain a minimum cumulative grade point average in accordance with the satisfactory progress scale as outlined in the Undergraduate Academic Catalog. Students who are on academic probation are limited to a course load not to exceed four courses (13 credits). Any course above the four-course limit taken by a student at another institution during a period of academic probation will not be accepted for credit by the University.

Academic Service Learning

Supports the mission of the University by incorporating community service, civic engagement, as well as social awareness and responsibility into the curriculum to enhance student learning and to respond to the need of the surrounding community. Academic Service Learning students become socially responsible and active citizens who lead purposeful and fulfilling lives.

Academic Standing

Good academic standing for undergraduate students is defined as maintaining a minimum GPA of 2.00 based on credits earned for completed courses, excluding grades of "W," "INC," and "INC+." Academic standing is

evaluated at the end of the fall and spring semesters and the summer II term; evaluation at these times applies to both full-time and part-time students.

Academic Year (AY)

Student's enrollment period for which financial assistance/aid is awarded. The federal definition is July 1 through June 30.

Accessibility Resources Center (ARC)

ARC works to ensure access to all University offerings to enable full participation for all students. The office is responsible for and committed to providing services and supports that promote educational equity and access for students with disabilities and significant chronic-health conditions, as well as students who are veterans with military active-duty related conditions. Students who formerly held an IEP or 504 Plan or who receives military disability benefits should consider working with ARC and utilizing the many resources available to help students independently maneuver academic requirements. ARC is located on the ground floor lower level of Sheffield Hall in the rear of the building.

Accreditation

A process of validation in which colleges, universities, and other institutions of higher learning are evaluated. The standards for accreditation are set by a peer review board whose members include faculty from various accredited colleges and universities.

Add/Drop Period

The self-service add/drop period opens one month prior to the start of the term and closes at the end of the first week of classes.

Adjunct Professor

Part-time instructor.

Adventure Recreation

Features off-campus trips sponsored by ChargerREC to various locations within the local region. Hiking trips provide participants the chance to enjoy the scenic trails of southern New England. Climbing trips offer participants access to local climbing facilities. Adventure recreation trips are fee-based programs, which vary by trip.

Allingtown Clean Up

Annual event which takes place during both the Fall and Spring semesters to bring the campus community together to clean up the surrounding neighborhood. This event is sponsored by the Office of Community Service.

Alternative Spring Break Program (ASB)

The Alternative Spring Break program is a great opportunity for students to volunteer during their spring break and to give back to the surrounding community. Students spend the week working in teams to complete work at various New Haven and West Haven nonprofit organizations and agencies.

Audit (AU)

Indicates course was attended without expectation of credit or grade (0 quality points).

Bachelor's Degree

Degree awarded by the University to a student who has completed their undergraduate studies.

Banner Student Information System

A database of student records and information maintained by the University where students can register for classes, check their accounts, etc. Multiple departments use the information entered into this system.

Bartels Building Managers (BBM)

Student employees, supervised by staff from the Center for Student Engagement, Leadership and Orientation, who provide front-line customer service for the Bartels Campus Center and the Bartels Student Activities Center.

Beginners Understanding of Individual Leadership Development (BUILD)

One semester course offered by the Center for Student Engagement, Leadership and Orientation (CSELO) that introduces first-year students to leadership theory and concepts through interactive assignments, discussions, and case studies.

Board of Governors (BOG)

Holds the University of New Haven's financial, physical, and human assets and operations in trust for future generations and is pledged to provide coordination, focus, advocacy, stewardship, and leadership for the diverse members of the University of New Haven learning community. The voting members of the Board of Governors are elected for three-year terms and will convene a minimum of three times per year.

Bursar's Office

Responsible for all aspects of tuition billing, payment processing, and refunds. The Bursar's Office is located within the One Stop Student Financial and Registrar Services Office. The One Stop provides a centralized and efficient customer experience while assisting students and their families with their student billing, financial aid and registrar questions. Office is located in Bergami Hall.

Canvas

A computer-based platform where faculty and staff conduct classes, share information, and establish classrooms where students share information and upload assignments, take tests, etc. Canvas can be accessed through the myCharger Portal at <http://mycharger.newhaven.edu> and selecting Canvas on the right. Specific instructions on logging into Canvas are provided in the account letter provided to each student.

Campus Card

A swipe card used for meals, laundry, photo ID, etc. Campus Card Office is located in the Campus Bookstore.

Career Development Center (CDC)

Assists students in exploring and pursuing career choices and preparing for the internship and job search. The Career Development Center is located in the Bartels Student Activity Center.

Career Closet and Campus Pantry

Assists students in need by providing business-attire for students attending professional job interview, as well as food and personal hygiene items. The Closet/Pantry can be found on the lower level of Ruden 19.

Campus Health Ambassadors Team (CHAT): Volunteers who assist with educating and reinforcing the health and safety standards of the University.

Center for Learning Resources (CLR)

A tutoring center located in the lower level of the Library that provides University of New Haven students with the academic content and skills support they need for success. The CLR offers students free tutoring by peer and professional staff in a variety of courses. Computer Lab support is available for all students.

Center for Student Engagement, Leadership and Orientation (CSELO)

Responsible for initiating programs, activities, and services which serve the educational, social, and cultural needs of the University community. The office works cooperatively with the Undergraduate Student Government Association (USGA), Graduate Student Council (GSC), Evening Student Council (ESC), and other recognized student organizations to coordinate and plan such programs and serves as the primary administrative liaison and advisor to the USGA, medias, and Greek organizations. Office is located in Bartels Hall, Level 4.

Center for Student Success

Works with all undergraduate and graduate students to provide a seamless continuation of support services throughout a student's time at the University. Offices are located in Maxcy Hall, 106/210.

Centers for Academic Success and Advising (CASA)

Comprised of the Center for Student Success and the Center for Learning Resources.

Certified Student Leader Program (CLP)

A curriculum-based experience that provides students the opportunity to develop their leadership skills through participation in a variety of activities, workshops, educational programs, speakers, and by holding leadership roles on campus.

Charge In

Part two of the orientation program at the University to help familiarize students with campus resources, student expectations, etc. This is also where students check in and/or move in if they are residential students.

Charge Out

Essential event that takes place during the Fall and Spring semesters for all graduating students, both undergraduate and graduate, to obtain the information they need prior to Commencement. Students who have successfully completed the Commencement Participation Form are invited to attend.

Charger Bucks

Credits you receive from the Office of Residential Life as an incentive for attending a program or event. Charger Bucks can be redeemed at the end of the year for a grand prize.

Charger Bulletin

University newspaper.

Charger Cares Pledge

Agreement between members of the Charger community to demonstrate good health and safety practices to prevent the spread of COvid-19.

Charger Cash

If funds have been added to a student's campus card, it can be used to make purchases at the University Bookstore, the Post Office in Maxcy Hall, and a number of local businesses including Subway, CVS, Dunkin', and other locations. Charger Cash can be used in any of the Dining Service locations-this includes the Cafeteria, Jazzman's, the C-Store, etc. Charger Cash remains on your account as long as you are enrolled at the University. If you leave or graduate, a refund will be issued for the remaining balance.

Charger Connection

Sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO). It is an online platform where students can search for events, organizations, forms, paperwork, and applications for leadership positions on campus. Students can find Charger Connection through the myCharger portal.

ChargerLink

Database of upcoming career events, internship & job postings, and on-campus jobs. Sponsored by the Career Development Center and found on myCharger.

Charlie's Fast Pass

Opportunity for students to move their belongings into their room assignments before the scheduled move-in day. Students have one hour to move their items into their room assignment.

Cheating

When you have someone else write your papers, or take-home exams, or you get answers from others during exams. Examples of cheating include, but are not limited to: copying from another student's examination; allowing another student to copy from your examination; using outside materials on an examination that are not authorized for use during the test; writing notes to take into a closed-book examination (i.e., writing on your hand or desk); or collaborating on a project that was intended to be the work of an individual student. See "Academic Integrity Policy."

Club Sports

Athletic based student organizations which compete with other universities and colleges. Each club is a University of New Haven Recognized Student Organization (RSO) and a member of a regional/national governing league/association. Participation and individual dues vary by club. ChargerREC oversees these groups.

Code of Conduct

Serves to support the overall mission and core values of the University. The scope of the University Code of Conduct is behavioral expectations of all undergraduate and graduate students. The Code of Conduct pertains to University of New Haven students' behaviors both on- and off-campus, as well as online.

Collaboration/Collusion

Submitting a piece of work done jointly as if it has been done individually (whether unintentionally or otherwise) is considered collusion and as such is subject to academic misconduct procedures. See the "Academic Integrity Policy."

Colleges and Departments

The University has five undergraduate colleges — the College of Arts and Sciences, College of Business, Tagliatela College of Engineering, the Henry C. Lee College of Criminal Justice and Forensic Sciences, and the School of Health Sciences— as well as the Graduate School. Each College is headed by a Dean.

Commencement

College's graduation ceremony.

Commencement Ball

An annual semiformal event which takes place in the spring to celebrate University graduates.

Commencement Days

Programs and special events to celebrate the graduates leading up to graduation in the spring.

Community Officer Program

The Office of Residential Life partners with the University Police Department to pair a University Police Officer with each residential area. The Community Officer co-programs with the Resident Assistants and plays an integral role developing the residential community.

Community Service Office

Organizes community service activities on campus; promotes community service opportunities to members of the University community; houses a database of community agencies and programs needing volunteer assistance; develops programs, forums, and workshops which focus on community service issues; and coordinates programs such as Alternative Spring Break, Allingtown Clean-Up and the President's Public Service Fellowship Program. Office is located in Bartels Hall, Level Four (inside the Center for Student Engagement, Leadership and Orientation (CSELO)).

Competency Learning Experience (CLE)

The Competency Learning Experience (CLE) framework at the University of New Haven enables students to optimize their experience as students while building skills that are essential for the future. The CLE is designed to instill in all students attributes that employers have identified as essential skills for prospective job seekers.

Comprehensive Exam

An evaluation that measures a student's competency and mastery of concepts in the field of an academic discipline. The purpose of the comprehensive exam is to ensure the student is knowledgeable enough with his or her area of research to make an original contribution.

Concentration

A structured plan of study within a major.

Conditionally Accepted

During the review of an application, it may be determined that a student should be admitted to a graduate program with post-admission academic conditions that must be met. The academic condition(s) may require the student to maintain a certain grade point average, to take a certain number of semester hours of coursework, or to successfully complete specific undergraduate or graduate courses. Students must complete the stipulated requirements of conditional acceptance at the beginning of the program of study. Upon completion of these requirements, each student's record is re-evaluated for admission as a fully matriculated candidate for the degree. Failure to meet the conditions specified will result in dismissal from the program.

Core Curriculum

Common group of "general education" courses required of all majors for graduation. The University of New Haven is a student-centered comprehensive university with an emphasis on excellence in liberal arts and professional education. Our mission is to prepare our students to lead purposeful and fulfilling lives in a global society by providing the highest-quality education through experiential, collaborative, and discovery-based learning.

CORQ

An engagement platform and online application for students featuring content from official groups and Registered Student Organizations (RSOs).

Counseling and Psychological Services (CAPS)

Provides free, confidential consultation and counseling for any concern a student may have. Examples include interpersonal distress, homesickness, depression, anxiety, trauma, grief and loss, suicidality, and sexual assault/ discrimination. The counseling center is staffed by licensed clinical psychologists, social workers, and counselors who provide confidential individual and group therapy, as well as crisis intervention. Psychiatric services and medication management are available from our part-time psychiatrist. The Counseling Center is located on the ground level of Sheffield Hall around the corner from the Health Center.

Course Number

Course identification consisting of departmental letter prefix followed by a 4-digit number that indicates level of difficulty.

Credit Hours

One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester, or the equivalent amount of work, over a different amount of time such as an accelerated term.

Cum Laude

Awarded to graduating students graduating with a bachelor's degree and a cumulative grade point average of at least 3.50 who have taken 60 or more credits of required work at this University and completed all the suggested courses within their curriculum.

Cumulative Grade Point Average (CUM)

Obtained by calculating the grade point average for all courses attempted at the University of New Haven.

Dean

Highest administrative officer in charge of a college or school within the University who reports to the Provost.

Dean of Students Office (DOS)

Provides support and advocacy for students. We answer questions, provide information about and referrals to campus resources; assist in students' adjustment to the University; promote programs which address student needs, concerns and interests; and help students in resolving problems of any type. Dean of Students Office is located in Bartels Hall, Level 4

Dean's List

Honors undergraduate students who demonstrate excellence in their academic performance. Full-time undergraduate students who earn a grade point average (GPA) of 3.50 or better in any one semester will be appointed to the Dean's List for that semester. Part-time undergraduate students who have accumulated a minimum of 14 credits of course work at the university will automatically be considered for the Dean's List at the end of each semester. A cumulative GPA of 3.50 or better is required.

Deferment

Refers to when a student temporarily suspends their scheduled loan payment.

Delinquent Account

Past due balance for student account billing.

Department Chair

Head of an academic department within a specific school who reports to college Dean.

Developmental Studies Program

Designed to strengthen the basic skills of entering students. Courses within the Program are taught by members of the faculty of the Mathematics Department and the English Department. Placement in these courses is determined by students' SAT scores, in the case of English, and by a placement examination, in the case of mathematics.

Did Not Attend (DNA)

Indicates nonattendance in a course for which a student had previously registered but not officially dropped (0 quality points).

Diversity Peer Educator (DPE)

Student leaders whose aim is to provide opportunities for students to interact with one another in a way which helps them to learn about and appreciate each other's' similarities and differences. The Diversity Peer Educators work with the Office of Residential Life and the Myatt Center for Diversity and Inclusion to develop and facilitate diversity programs in the University community. Each DPE is assigned to a residence hall where they work with Resident Assistant(s) and Academic Peer Mentors on diversity programming within the building.

DREAM Orientation

DREAM stands for: Defeating Roadblocks in Education through Awareness and Mentoring. New students registered with ARC (Accessibility Resources Center) are strongly encouraged to attend D.R.E.A.M. Orientation where they will learn the significant differences between their responsibilities as a student with a disability in high school versus being a student with a disability in college. They will be informed about services and resources available to make their transition from high school to the university community a smooth process.

DREAM Ambassadors

DREAM Ambassadors are students, who are registered with ARC or have taken on an active role supporting other students registered with the Accessibility Resources Center for at least one semester. These students have the opportunity to apply to be a D.R.E.A.M. team member as a DREAM Ambassador whose role includes leading the DREAM Orientation, supporting first-year students transition to the university, connecting and advising new students regarding a myriad of aspects of being a member of the university community, and organizing and participating in disability awareness programming.

Electives

Courses not specifically required in your major field of study.

Emergency Notification System

Students, faculty and staff can receive emergency notifications to cell phones, wireless PDAs, and email addresses. With this system, subscribers will be among the first to receive emergency notifications and school delay/closing information.

Emotional Support Animal (ESA)

Animals that provide emotional support which alleviates one or more identified symptoms or effects of an individual's existing disability. To be considered an accommodation, an ESA must be required by an individual with a disability to enable the individual to have an equal opportunity to use and enjoy their residence/dwelling. Students who want to explore this option need to make a request through the Accessibility Resources Center (ARC).

ePay

All billing for tuition, fees, room, and board for the University's main campus is processed electronically through ePay, the University of New Haven online billing and payment system. With ePay, you can access your tuition statement, view current account activity, make a payment in a secure environment, and set up others to have similar access.

Exam Period

The period designated for final exams at the end of the semester.

Expected Family Contribution (EFC)

A financial aid term referring to the amount of money the government believes a family should be able to pay for college.

Experiential Education

All University undergraduates complete at least one of the four pillars of experiential education which include: academic service-learning, study abroad, an internship, or faculty-mentored research prior to graduation. Academic programs may specify the particular experiential education pillar(s) required for successful completion. Students are encouraged, however, to pursue as many experiential education opportunities as they desire.

Exploratory Student

Another way of saying "undecided." Each student is on a guided program, beginning before you even get to campus, helping you explore areas of possible interest while working to keep you on track to graduate in four years. Our talented team of faculty and staff are there to support you every step of the way to finding the perfect major and your dream career.

Fall Fest

Fall Fest is Residential Life's first signature program of the year. Students often enjoy an afternoon filled with entertainment, games, and fall treats on the Bixler/Gerber quad to celebrate the season as a community.

Family Day

Full-day of activities planned during the Fall semester for students and their families to visit campus.

Federal Aid

Student financial assistance/aid programs, usually Title IV programs, funded through the US government administered by the US Department of Education along with eligible postsecondary institutions.

Federal Education Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student").

Federal Work Study

Awarded to full-time, registered students who demonstrate financial need as determined by their FAFSA. Eligible students are able to select from a wide range of positions including jobs in Residential Life, Athletics, and various Administrative offices. Students also have the option to work off campus in a Community Service capacity. Generally, students work between 6-8 hours a week but can work a maximum of 20 hours per week. Currently students are paid the minimum wage set by the State of Connecticut. Students are not permitted to work in multiple Federal Work Study positions.

Field Experience

Students earn credit for the learning gained through the activity (internship, thesis, work study, etc.).

Financial Aid Office

Available to offer students information on obtaining grants, scholarships, and loans. Office is located in Bergami Hall.

Fire Marshall

Authority having jurisdiction on fire-safety and life-safety issues for the University campus. The duties of the Fire Marshall include conducting routine inspections of campus buildings and addressing both fire and life safety concerns and questions.

First-Year Seminars

The First-Year Seminar is a course on the college student. It has been intentionally designed for the purpose of promoting your success—both in college and in life after college—by fostering the development of skills or strategies that are valuable and applicable across subjects (transferable, cross-disciplinary skills) and across time (durable, lifelong learning skills). Currently examples include Pathways to Success, Discovering Majors and Careers and Foundations for Success.

First-Year Leadership Experience (FLEx)

Two and a half day off-campus retreat exclusively for first-year students who want to get a jump start on their leadership skills.

Forbearance

Allows you to postpone or reduce scheduled monthly loan payments for a limited specified period of time. A forbearance may be granted when you are temporarily not able to make your scheduled payment for reasons such as, financial hardship, illness, etc. Interest accrues during the forbearance. If you do not pay interest during the forbearance, interest will be capitalized (added to the principal balance) at the end of the forbearance period.

Free Application for Federal Student Aid (FAFSA)

The basic form students complete to receive financial aid from the federal government to pay for college.

Full-Time Student

Full-time student status is attained by registering for a minimum of 12 credits per semester, or equivalent term, on either a matriculated or non-matriculated basis. Such status is continued to a succeeding term provided a minimum of 12 credits is completed in the current term. Completion is defined as receipt of a letter grade of A+ through D-, F, S, or U. Other letter grades do not signify course completion. Full-time students are eligible for all daytime student activities and benefits and are subject to full-time tuition charges and other relevant fees. It is assumed that full-time students will select the great majority, if not all, of their courses from daytime course schedules, unless needed courses are unavailable during the day.

Fully Accepted

Students accepted without special stipulations for entrance into a regular degree program or certificate study and who have submitted all necessary official documents are classified as fully accepted students.

Gender Inclusive Housing

Provides a safe space for all persons regardless of their biological sex, gender identity, gender expression, or sexual orientation to live.

General Student Fee

The general fee provides a partial contribution supporting essential infrastructure, facilities, and institutional services necessary to promote student learning. This fee covers access to health and counseling services and it supports student government and club activities. In addition, this fee supports technology infrastructure initiatives including, but not limited to, networks, electronic information resources, computer laboratories and smart technology classrooms. This fee also covers facility enhancements and student services such as access to the Beckerman Recreation Center. The general fee is charged for each semester in which a student enrolls.

Grade Point Average (GPA)

Obtained by multiplying the quality point value of each grade by the number of credits assigned to each course as listed in the Catalog, then dividing the sum of the quality points earned by the number of credits attempted in courses for which a grade of A+ through F is awarded.

Grant

Financial award made to student that does not have to be repaid.

Grievance

The procedure for investigating formal grievances against faculty members is governed by the General Grievance Committee, empowered by the Faculty Constitution. This committee is accessible to all students at the University of New Haven, and its policies apply to all instructors at the University. Its jurisdiction extends to all grievances involving faculty except for allegations of racial/sexual harassment (a separate committee addresses those issues) and cases handled by the student discipline system.

Group X (Group Fitness)

Drop-in fitness classes offered through Charger REC designed for participants of all levels. A diverse array of classes is offered each month including spinning, meditation, yoga, cardio/strength, core, Zumba, and high-intensity based formats. Approximately 20 classes are offered each week during the academic year. Access to all GroupX classes are included in each facility membership.

Hall Councils

Governing body of the residence hall who helps with program planning and facility enhancement. Participating in your hall council gives you an opportunity to get involved, meet people, and have some input about your living environment. You can also gain valuable experience as a student leader. Hall Council members plan hall-wide events, and also serve as a voice for residential students to help develop a sense of community and positive living environment.

Hazing

Hazing is any action taken or situation created which produces mental or physical discomfort, embarrassment, harassment, or ridicule. The University of New Haven policy on hazing is applicable to all members of the University community and their guests.

Health and Safety Inspection

Routine announced room checks conducted by Office of Residential Life (ORL) staff members to ensure residential living spaces are safe and free from anything that is not aligned with University health and safety policies.

Health Ambassador

Volunteer who helps the campus community with health and safety protocols and educates the community on good personal hygiene and habits to prevent the spread of Covid.

Health Insurance Portability and Accountability Act (HIPAA)

Health Insurance Portability and Accountability Act of 1996 is United States legislation that provides data privacy and security provisions for safeguarding medical information.

Health Services

Provides initial care for minor illnesses and injuries, as well as diagnosis, referral, and follow-up care for more serious conditions. Also provided are care and counseling in health-related issues. The Health Services Center coordinates the health insurance program sponsored by the University. Office is located on the lower level of Sheffield Hall.

High Impact Practice (HIP)

"Activities or initiatives that demand considerable time and effort, facilitate learning outside of the classroom, require meaningful interactions with faculty and students, encourage collaboration with diverse others, and provide frequent and substantive feedback. As a result, participation in these practices can be life-changing

(Kuh, 2008).” Reference: Kuh, G. D. (2008). High-impact educational practices: What they are, who has access to them, and why they matter. Washington, DC: Association of American Colleges and Universities.

Holiday Fest

An annual event in December to celebrate the various holiday traditions from cultures around the world.

Honors Program (HP)

A program of intellectually challenging courses open to first-year and sophomore students in any major, admitted upon successful application--minimum GPA, activity, and thesis requirements apply.

Incomplete (INC)

A grade of Incomplete (INC) is given only in special circumstances and indicates that the student has been given permission by the instructor to complete required course work (with the same instructor) after the end of the term. In the absence of the instructor a student should contact the Department Chair. An Incomplete shall not be automatic but shall be based upon an evaluation of the student's work completed up to that point and an assessment of the student's ability to complete remaining course requirements. To remove the INC grade, the student must complete all required course work in timely fashion as stipulated by the instructor but no later than the end of the following term.

Incomplete Plus (INC+)

Assigned to Internships, Practicums, Thesis, or Research Projects.

Independent Study

Student and adviser must jointly file a project outline with the Registrar's Office within four weeks of the beginning of the course. This outline shall serve as the basis for determining satisfactory completion of course requirements. Normally, independent study is restricted to no more than six credits and is open only to seniors, juniors, and exceptionally qualified sophomores. Students must have at least a 3.0 grade point average.

Information Technology (IT)

The Office of Information Technology is under the direction of the University's Chief Information Officer (CIO). The department coordinates all computing, networking, and telecommunication services for all constituents of the University of New Haven community.

Institutional Review Board (IRB)

Type of committee that applies research ethics by reviewing the methods proposed for research to ensure that they are ethical.

Institutional Student Employment

This is a non-federal work study position offered by individual offices and departments to registered students. Non-Federal Work Study students are paid on a weekly basis and may work up to 20 hours per week. Students with multiple jobs are still held to the 20 hours a week maximum.

International Services Office (ISO)

Advocates for and advises the international student population at the University of New Haven on U.S. immigration and visa-related issues. The office also supports and facilitates the transition of international students to the university community. Office is located on Ruden Street.

International Festival

Annual University event in the Spring sponsored by International Student Services to showcase food, dance, and traditions of our international students.

Internship

The position of a student or trainee who works in an organization, sometimes without pay, in order to gain work experience or satisfy requirements for a degree program.

Intersession Courses

Undergraduate courses offered between Fall and Spring semesters.

Intramural Sports

Organized sports leagues, one-day tournaments, special events, and online programs, which provide participants the opportunity to compete and socialize within the university community. More than 25 team and individual sport programs are offered throughout the academic year. Access to all Intramural Sports are included in each facility membership. ChargerREC oversees this offering.

Involuntary Leave of Absence

When a student engages in behavior that is disruptive to the University's commitments, including behavior that poses a direct threat to members of the University community, the University may require the student to take an involuntary leave of absence. As used in this Policy, "student" means any person who is enrolled in one or more classes offered by the University.

Lab Fee

Used to support courses requiring specialized materials and/or a specialized learning environment. If there is no laboratory component associated with a course, a lab fee may still be assessed due to the need for specific supplies needed to operate the class. Lab fees are noted on the Academic Schedule.

Leadership Day

Annual one-day leadership conference aimed at getting students engaged in various leadership concepts and topics. Program is sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO).

Leave of Absence (LOA)

Interruption of continuous enrollment by electing to leave the University for medical or personal reasons. Before taking a leave of absence, students are encouraged to discuss their particular situation with an academic adviser, the dean of their school, an academic skills counselor in the Office of Academic Services, or a counselor in the Counseling Center.

Living-Learning Community (LLC)

Enable first-year students to live with students in the same major or interest area. LLCs offer collaborative learning with a group of fellow first-year students. LLCs participate in field trips, guest lectures, service-learning projects, barbecues, and much more with committed faculty and staff members assigned to each LLC.

Magna Cum Laude

Awarded to graduating students with a bachelor's degree and a cumulative grade point average of at least 3.70, whose grade point average in all courses counting toward their major is at least 3.70, and who have taken 60 or more credits of required work at this University and completed all the suggested courses within their curriculum.

Major

By the end of the sophomore year of study, each matriculated student must designate a specific degree program, called a major. Major program requirements are detailed in the Catalog under the relevant department listing. A minimum cumulative 2.0 GPA in major courses is required for graduation in addition to a minimum cumulative 2.0 GPA in all courses.

Math Zone

Provides a student-centered education experience in mathematics that is targeted to each student's unique learning style. The Math Zone is located in North Hall, directly adjacent to Echlin Hall, and is a part of the Department of Mathematics.

Matriculation

Formal act of registering to study for a specific degree offered by the University. Matriculation is, therefore, not automatic. A student must request matriculation by seeking admission to a specific University degree program. Formal acceptance into a degree program shall constitute the granting of matriculation.

Maximum Semester Credit Load Policy

Maximum semester credit load taken by a student in residence plus at other universities during the Fall or Spring semester may not exceed: 18 credits without approval of the student's advisor; or 21 with advisor approval.

Merit Aid

Financial aid or scholarships based on academic merit and not on financial need.

Midnight Breakfast

Annual tradition where faculty and staff volunteer to cook breakfast in the Marketplace for students before each finals period.

Midnight Madness

Annual event that celebrates when the NCAA (National Collegiate Athletic Association) permits formal basketball practices for the Men's and Women's teams.

Minor

Represents an optional, secondary field of study for a degree-seeking student and recognizes significant additional coursework beyond what is already required for a student's major. It is a structured plan of study requiring a minimum of 15 credit hours.

Modified Housing

A variety of housing and dining options currently exist to meet the various needs of students while living on campus. The need for modified housing rises when there are circumstances where particular requests and accommodations may need to be considered to enable a student full access to residential living. Those needs might be for accommodations such as specific types of rooms (e.g. single room, double room), access to specific facilities/equipment within a room (e.g. bathroom or cooking facilities, roll-in or transfer showers, audible and visual alarms), or use of alternatives due to a medical condition (e.g. air conditioning). Modifications to housing must be requested through the Accessibility Resources Center.

Mosaic Reception

Annual event sponsored by the Myatt Center during Welcome Week to welcome all new students of color and other students from underrepresented groups to the campus community.

Myatt Center

Assists the University in promoting cultural diversity, awareness, and sensitivity throughout the campus community. Its programs, services and activities promote cultural identity and understanding within a multicultural environment. Center is located on the ground level of Gerber Hall.

myCharger

University internal portal system providing access to events, information, and resources to the campus community.

myHousing

Office of Residential Life housing system where students complete housing related applications, see housing and dining assignment information, and find additional resources regarding living on campus.

Office Hours

Specific times that professors are available to consult with students.

Office of Residential Life (ORL)

The mission of the Office of Residential Life is to create a safe, supportive, inclusive, and engaged learning environment that enhances students' holistic development. We provide opportunities for students to create community and implement a vision for their future. Office is located in Bixler Hall.

One Stop

The One Stop Student Financial and Registrar Services Office is an integrated customer service office representing the offices of the Bursar, Financial Aid, and the Registrar. Located in Bergami Hall, students can meet with staff to discuss billing, financial aid, and registration questions. Student may also reach by email to the following addresses: bursar@newhaven.edu; financialaid@newhaven.edu; registrar@newhaven.edu.

Orientation Leader (OL)

Assist with all Orientation events and play a vital role in helping to facilitate the adjustment of new students to the campus community.

Pace

Percentage of successfully completed credits vs attempted credits.

PACE Warning

Full-time students who complete fewer than 67% of their credits attempted in a given semester, but who are otherwise in good academic standing, will be assigned a status of PACE Warning.

Part-Time Student

Students who register for 1 through 11 credits during a semester or equivalent term maintain part-time status. Part-time status may be held by students attending the university during the day or in the evening.

Peer Career Advisor (PCA)

Students trained in career development practices to assist their peers around campus. This program is sponsored by the Career Development Center (CDC).

Plagiarism

Use of another's writings and ideas without acknowledgement, a form of cheating. See "Academic Integrity Policy".

Practitioner In Residence (PIR)

Practitioners of a certain field or experts in a field who teach part-time at the University where they share their life experience and knowledge with the campus community.

Prato Campus

The University of New Haven's international campus is located in the historical city of Prato, just 20 minutes from Florence, Italy. The Prato Campus offers a wide range of core and elective courses every semester,

and students also benefit from unique experiential opportunities such as interning at the city police headquarters or volunteering in local schools and charities, while making local friends at the weekly conversation exchange.

Prerequisite

A lower-level course required before you can enroll in a higher-level course.

President's Public Service Fellowship

Summer programs that places 8-10 highly qualified undergraduate students in a nonprofit or public service work environment for 11 weeks during the summer to share their time and talents. Fellows spend time working in their placements, but also spend time as a group, attending educational, social, and service activities in West Haven and New Haven.

Proctor

One who supervises test-taking.

Provisionally Accepted

Applicants may be accepted provisionally pending receipt of additional test or document submission (e.g. final official transcript) to support entrance into the program selected. All official documents must be received for the applicant to become fully accepted.

Provost

The Vice-President for Academic Affairs, the administrator second in rank to the President.

QPR

Quality Point Ratio - indicates your overall grade average. Same thing as "GPA".

Reading Days

Days reserved for study prior to final exams.

Recognized Student Organization (RSO)

Club/organization who has met all requirements set forth by the Undergraduate Students Government Association to participate in USGA meetings, have voting rights, and a budget.

Registrar's Office

Office which provides transcripts, processes registration materials, and grades. Office is located in Bergami Hall.

Registration

Process of selecting courses for the next term after having consulted with your advisor.

Report It

Means to report behavior or a concern about a situation or individual associated with the University.

Reserve Officers' Training Corps (ROTC)

Army ROTC instruction provides leadership training that allows students to excel in any career field in the military, government, or civil sector. The training is conducted by specially selected Army sergeants and officers who are proven leaders. The class sizes are small, usually 8-15 students, and there is a great amount of individual attention for the students.

Resident Assistant (RA)

Student staff specially trained to assist students who live in each residence hall. RAs plan programs and activities to help students get to know each other and build a sense of community and a positive feeling within the hall. RAs are on duty in the evenings and available to assist their community members should a concern or urgent situation arise, as well as to address incidents involving University policies. RAs are a great resource if students have a question, concern, or are just looking to get more involved on campus.

Room Condition Report (RCR)

Used by University students when they check into their residence hall living space. These forms record any current damages and then are submitted to the Office of Residential Life (ORL).

Room Selection

Office of Residential Life process which takes place in the Spring during which students select their residence hall living space for the following academic year.

Safe Zone

The mission of the University of New Haven Safe Zone Program is to create a safe environment for anyone who is questioning or wishes to celebrate differences in sexuality, sexual identity, and/or gender identity. Through education, outreach, community resources, and identifying allies, the Safe Zone Program works to promote understanding and support to students, faculty, staff and families.

Safe Zone Allies

University faculty, students, and staff who successfully complete the Safe Zone training and choose to support and advocate for members of our campus community who are GLBTQ.

Sanction

Any requirement or status that is imposed as a result of accepting responsibility or being found responsible for violating the Code of Conduct.

Satisfactory (S)

Given only in noncredit courses (0 quality points).

Satisfactory Academic Progress (SAP)

In accordance with federal regulations, all financial aid recipients are required to make satisfactory academic progress (SAP) towards their degree and be in good academic standing in order to remain eligible to receive financial aid each year. Good academic standing means that a student must not be on academic probation with the university. The requirements for good academic standing are described in the "Academic Regulations" section of the undergraduate catalog. There are two main components of SAP: GPA and Pace (percentage of successfully created credits versus attempted credits).

Scholarship

Tuition support granted to students based on specific criteria.

School Dude

Student work order database to submit work tickets to Facilities.

Snowball

Annual winter formal dinner/dance for undergraduate students.

Support Our Students Team (SOS)

The mission of the Support Our Students Team (SOS) is to assist students with identifying resources and directing them to the appropriate office or individual at the University. The SOS Team, comprised of staff members from multiple departments with various backgrounds, is eager to offer guidance, support and to connect our students with the appropriate resources.

Spiritual Life and Campus Ministry

The Office of Spiritual Life & Campus Ministry provides students, faculty, and staff with opportunities for the development and expression of religious ideas and values and the work that flows from them. The office serves as a clearinghouse on matters of religious services, programs, and enrichment opportunities that are available in the communities surrounding our campus. The University of New Haven Meditation and Spirituality Center, located at 15 Ruden Street on the ground level.

Spring Weekend

Annual weekend of activities sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO) which include the spring concert, carnival, comedian, and drive-in movie.

Student Affairs

Student Affairs departments and programs support student learning both in and out of the classroom through programs which focus on student engagement and success, diversity and inclusion, campus life, career development and wellness.

Student Award Ceremony

Annual awards ceremony which brings together all departments within Student Affairs to celebrate student achievement.

Student Conduct Board (SCB)

Hearing Board which is comprised of students, faculty, and/or staff (majority being students) who have displayed a commitment to upholding the community standards set forth by the Code of Conduct and by the Mission of the University. Hearing Board members play a crucial role in the adjudication of student conduct matters and ensure that students and/or student organizations are given the opportunity to have their cases heard by a representative body of the University.

Student Employment Office (SEO)

Where you go to find out more information on getting paid for your on-campus job, to verify employment eligibility, to complete paperwork for your campus job, etc. Office is located in Bergami Hall.

Student Handbook

Resource guide for the University of New Haven to be a source of accurate information about the University, its services, activities, procedures for getting things done, and people on campus who can assist students.

Student ID #

A number assigned to each student for identification purposes within the University.

Student Success Advisor

Helps students to set personal and academic goals that will contribute to their success. Success Advisors work to motivate students to reach their full potential. By working individually with an advisor, students can develop skills and strategies to overcome academic challenges if and when they arise.

Student Technical Support

Provides complete service for student-owned computers with no charge for labor. The Student Technical Support Office is located in the Campus Bookstore, and provides hardware and software support for PCs, Macs and Unix machines, including hardware repair* and software installation. The Student Technical Support office also administers the campus software licensing program. The University has a licensing agreement with Microsoft that allows us to provide low-cost and free software under the Volume Licensing Program. All students may download a free copy of Microsoft Office via their university email, and use is allowed on up to 5 devices including tablets and smart phones.

Study Abroad/Study Away

("Study away" includes some opportunities within the United States for which most processes for study abroad apply.) Through study abroad students discover firsthand some elements of the world's diversity beyond the borders of home. Students are challenged to critically examine both host cultures and their own, in almost every way, including social relations, resource use, political systems, etc. The office is located in Maxcy Hall 109.

Successful Completion

Defined as the receipt of a passing letter grade (A+ to D-)

Summa Cum Laude

Awarded to graduating students with a bachelor's degree with a cumulative grade point average of at least 3.90, whose grade point average in all courses counting toward their major is at least 3.90, and who have taken 60 or more credits of required work at this University and completed all the suggested courses within their curriculum.

Summer Orientation Advising and Registration (SOAR)

The University's exceptional orientation program for undergraduate students, which all new students attend. SOAR is a great time to meet classmates, learn more about academic and student life at the University, receive a class schedule, and more.

Summer Session

Courses offered over the summer, outside of the traditional academic year, in a variety of convenient schedules including online, day, evening, and weekend courses, as well as several exciting study abroad opportunities. Tuition for undergraduate summer courses is approximately 50% off the price of a regular day course, as well as 50% off the overtime charge for over 17 credits, when compared to the cost during the regular academic year.

Summer Undergraduate Research Fellowship (SURF)

One of several faculty-mentored research opportunities available at the University, the Summer Undergraduate Research Fellowship program enables students to develop a proposal for a research project, conduct it while working closely with a faculty member, and present your findings to the campus community.

Summer Undergraduate Research Fellowships (SURF)

One of several faculty-mentored research opportunities within Experiential Education, provides opportunities for University of New Haven undergraduates from any major to conduct in-depth, hands-on research under the mentorship of a faculty member. Participants gain experience in a range of areas including project planning, budget management, branding research, responsible conduct in research, addressing challenges and enjoying successes. Students receive a summer stipend, supply budget, and optional free on-campus housing during the term of SURF.

Syllabus

Guide to a course and what will be expected of students in the course. Generally, it will include course policies, rules and regulations, required texts, and a schedule of assignments.

Take Charge Leadership Program

University of New Haven's leadership program out of the Center for Student Engagement, Leadership and Orientation (CSELO) that provides experiential opportunities to explore concepts, develop skills, and acquire knowledge.

The Centers for Academic Success and Advising

The umbrella organization encompassing the Center for Student Success and the Center for Learning Resources.

The Council on Undergraduate Research (CUR)

A membership organization founded in 1987 that supports the activity of undergraduate research. It sponsors various activities and events at campuses all over the USA to enhance the undergraduate research capacity of both faculty and students. The University of New Haven has a membership

Thesis

Final project required in the completion of a program. The thesis is a research paper, but it only involves using research from others and crafting your own analytical points.

Transcript

An official University record of completed courses and corresponding grades.

Transfer Credit

Academic course credit earned at another university and accepted at the University to count towards graduation requirements.

Tuition Differential Fee

Tuition differentials are additional fees associated with particular courses. These courses (usually engineering, chemistry, and computer science courses), require additional resources to operate. Tuition differential fees are noted on the Academic Schedule.

Twisted Thursdays

Events hosted by the Center for Student Engagement, Leadership and Orientation (CSELO) to provide a substance-free alternative for students on Thursday nights.

Undergraduate Student Government Association (USGA)

Organization responsible for representing the undergraduate student body at the University of New Haven. The USGA is an integral organization with varied functions and activities.

University Writing Center

Provides high-quality tutoring to undergraduate and graduate students as they write for a wide range of purposes and audiences. Tutors are undergraduate and graduate students studying Biology, Communications, Criminal Justice, National Security, Engineering, English, Environmental Science, Finance, Forensic Science, Legal Studies, Marine Biology, Music, Nutrition, and Psychology. Office is located on the first floor of the Peterson Library.

Unsatisfactory (U)

Given only in non-credit courses (0 quality points).

Veteran Services

Dedicated staff/students at the University who work with veteran students to ensure their success.

Weekly Round Up

Weekly student newsletter produced by Marketing which provides important information on campus events, University awards, and interesting articles on community members and their work.

Welcome Week

Week-long set of activities and events sponsored by the Center for Student Engagement, Leadership and Orientation to welcome students back to the University for a new academic year.

Wellness 360

University wellness model which focuses on Social, Physical, Nutritional, Financial, Mental, Spiritual and Intellectual/Professional Wellness.

Wellness Peer Educator

Students that have elected for specific training to work as an information resource to other students on campus concerning a wide range of issues involving violence and abuse. Their mission is to spread awareness, give information, and most importantly provide options on how to move forward with an issue.

With High Honors

Awarded to students graduating with an associate degree who have a grade point average of 3.50 for the credits specifically required for the degree program from which they are graduating and who have taken 30 or more hours of required work at this University.

With Honors

Awarded to students graduating with an associate degree who have a grade point average of 3.25 for the credits specifically required for the degree program from which they are graduating and who have taken 30 or more hours of required work at this University.

Withdrawal (W)

Indicates unofficial withdrawal (i.e., non-attendance) from a course any time after the last date to drop a course as published in the academic calendar. Withdrawal from a course may be requested after the add/drop deadline to the published deadline for course withdrawals as noted in the academic calendar. Withdrawal from a course is 0 quality points.

WNHU

WNHU is the University of New Haven's noncommercial, FCC-licensed FM radio station located on Ruden Street. Daily operations are maintained by a general manager, student station managers, and a staff comprising undergraduate students, community volunteers, and faculty members.

Work Study

Federal financial aid program which provides employment opportunities on campus.

Writing Across the Curriculum (WAC)

"W" designated courses indicate a writing-intensive course. Every University of New Haven undergraduate must take at least one "W" course, whether as part of the Core or through a major's requirements and electives prior to graduation. This requirement applies to all bachelor and associate degrees.

Writing Proficiency Assessment (WPA)

Students submit a sample of writing before graduation. The sample of writing can come from a university course or it can be written in response to an essay prompt during a timed writing scenario similar to the WPE. Instead of being graded, the writing that students submit is used to assess the quality of writing instruction on campus.

Winter Fest

Winter Fest is Residential Life's newest signature event. Students enjoy hot chocolate, winter activities and entertainment while we transform the quad into winter wonderland.

WHO TO CONTACT AND HOW

Academic Support:

- **Center for Student Success:** For any questions or concerns, students are encouraged to email css@newhaven.edu, call 203-479-4584, or text 860-531-8611.
- **Center for Learning Resources:** If students have any questions, they are encouraged to contact CLR@Newhaven.edu.

Health and Well-Being Support:

- **Counseling and Psychological Services:** Students are encouraged to call: 203-932-7333. For on-campus emergencies after hours (when the Counseling Center is closed), students are encouraged to contact the counselor on call at 203-932-7333 and pressing option 2, or the University of New Haven Police at 203-932-7070. For off-campus emergencies, students are encouraged to call 911 or go to the nearest emergency room.
- **Health Services:** Students are encouraged to contact staff at 203-932-7079 and ask to speak with one of the nurses during normal business hours.
- **Campus Recreation:** Students are encouraged to contact staff via phone or email:

General Information:

- E-Mail: chargerrec@newhaven.edu
- Welcome Desk Phone: (203) 931-2965
- Social Media: @ChargerREC

Intramural Information: E-Mail: intramurals@newhaven.edu

Club Sports Information: E-Mail: clubsports@newhaven.edu

- **Career Closet/Campus Pantry:** Email closetpantry@newhaven.edu for assistance.

Inclusion and Diversity Support:

- **Myatt Center:** Students are encouraged to call: 203-932-7427 or 203-932-7426 or email CDI@newhaven.edu.
- **International Student Services:** Currently enrolled international students will find all the ISO resources in myCharger. Students can call: 203-932-7475, Fax: 203-931-6054, or Email: ISO@newhaven.edu.

Career Development/Career and Job Search Support: For any questions or concerns, students are encouraged to email careerdevelopmentcenter@newhaven.edu or call 203-479-4858.

Accessibility Resources Support: Students are encouraged to call staff at 203-932-7332, fax 203- 931-6082, or email staff at AccessibilityResCtr@newhaven.edu

Student Engagement, Leadership, and Orientation Support: Students are encouraged to email staff at csele@newhaven.edu or call 203-479-4582.

Dean of Students Support: For any questions or concerns, students are encouraged to email DeanofStudents@newhaven.edu or call 203-932-7238.

Campus Safety Support:

- **University Police:** For questions or concerns, students are encouraged to contact UPD at 203-932-7014. If it is an emergency, the University Police Emergency line can be reached at 203-932-7070. Emergency Fire, Medical, or West Haven Police Emergency, call 911
- **Rape Crisis Center of Milford:** You can call the 24-HOUR HOTLINE at 203-878-1212

One Stop Office (Registrar, Financial Aid and Bursar Office) Support: Students are encouraged to contact staff by calling 203-932-7220 or by email at OneStop@newhaven.edu.

CAMPUS BUILDINGS

ALBQ	Albuquerque Site	KAPL	Kaplan Hall
BSAC	Bartels Student Activity Center	MAXY	Maxcy Hall
BREC	David A. Beckerman Recreation Center	NASH	Nashville Site
BERG	Bergami Hall	NLON	New London
BCKM	Buckman Hall	NTCH	North Hall
BCST	Bergami Center for Science and Technology	ONLI	Online
CHPL	Charger Plaza	ORGC	Orange Campus
CPBC	Charger Plaza Building C	PRTO	Prato Italy Site
DTLH	Dental Hygiene Building	SHEF	Sheffield Hall
DODD	Dodds Hall	STHC	South Campus Hall
ECHL	Echlin Hall	STDA	Study Abroad
GRMC	German Club	WSHL	Westside Hall
HARI	Harugari Hall	YNHH	Yale New Haven Hospital
HCLI	Henry Lee Institute	YSPH	Yale Sponsor Hospital

ACADEMIC PROGRAMS AND DEPARTMENTS

ACCT	Accounting	ELEC	Electrical Engineering
ARBC	Arabic	EMBA	Executive MBA
ARHS	Art History	EMGT	Emergency Management
ARTS	Art	ENGL	English
ASTR	Arts and Sciences Transfer	ENGR	Engineering
BANL	Business Analytics	ENSC	Engineering Science
BIOL	Biology	ENTP	Entrepreneurship & Innovation
BIOM	Biomedical Engineering	ENTR	Engineering Transfer
BUSA	Business Administration	ENVS	Environmental Science
BUSL	Business Law	FINC	Finance
BUTR	Business Transfer	FIRE	Fire Science
CHEM	Chemistry	FORS	Forensic Science
CHIN	Chinese	FREN	French
CHME	Chemical Engineering	GERM	German
CIVL	Civil Engineering	GLBS	Global Studies
CJST	Criminal Justice	GRDE	Graphic Design
CMBI	Cellular & Molecular Biology	HCAD	Healthcare Administration
CMPE	Computer Engineering	HIST	History
COMM	Communication	HLTH	Health Sciences
COOP	Cooperative Education	HNRS	Honors
CSCI	Computer Science	HSEM	Homeland Security & Emergency Management
CSYS	Cyber Systems	HTMG	Hospitality & Tourism Management
CULT	Culture	HUMN	Humanities
DGAD	Digital Art and Design	ILLU	Illustration
DHYG	Dental Hygiene	INDE	Industrial Engineering
DIET	Dietetics	INTB	International Business
DSCI	Data Science	INTD	Interior Design
EASC	Engineering & Applied Science	INTL	International Law
ECON	Economics	INVS	Investigations
EGRM	Engineering Management		

ITAL	Italian	PADM	Public Administration
JAPN	Japanese	PARA	Paramedicine
JRNL	Journalism	PHIL	Philosophy
LAWS	Law	PHYS	Physics
LGST	Logistics	PRSN	Persian
LSTD	Legal Studies	PRTO	Prato Study Abroad
MARA	Marine Affairs	PSCI	Political Science
MARN	Marine Biology	PSYC	Psychology
MATH	Mathematics	PUBH	Public Health
MECH	Mechanical Engineering	PUBS	Public Service
MGMT	Management	QANL	Quantitative Analysis
MILS	Military Science	RUSS	Russian
MIND	Music Industry	SDEV	Student Development
MKTG	Marketing	SMGT	Sport Management
MODL	Modern Language	SOCI	Sociology
MUSC	Music	SPAN	Spanish
MUSR	Music and Sound Recording	STDA	Study Abroad
NPFT	Non-Profit	SUST	Sustainability Studies
NSEC	National Security Studies	SYST	System Engineering
NSPS	Nat'l Security & Public Safety	THEA	Theater
NUTR	Human Nutrition	UNIV	University Course
OSCH	Oskar Schindler		

BELONGING

It's important for a student to feel as if they belong on their campus. When you feel like you belong, then you are able to feel pride in yourself and your University. Strayhorn writes that a, "*sense of belonging is a basic human need, a fundamental motivation sufficient to drive behaviors and perceptions. Its satisfaction leads to positive gains such as happiness, elation, achievement, and optimal functioning*" (Strayhorn, 2012, p.6). You are an important part of the University of New Haven community. You bring something unique to the classroom, the campus, and our Charger family. There is no one like you. No one else has your ideas, your creativity, and your talents.

We encourage you to participate in the community traditions and events. Some Charger traditions have been around for years and others are fairly new. The University of New Haven is rich in tradition and we want you to develop your own unique traditions too!

The following pages will provide you with an overview of the unique traditions and events you can take advantage of throughout your time at the University of New Haven. Make a point of trying to mark them all off your bucket list before you graduate.

You **belong** at the University of New Haven.

100 THINGS TO DO BEFORE YOU GRADUATE



- Attend the SOAR Program
(Summer Orientation, Advising and Registration Program)
- Participate in the Alternative Spring Break Program
- Attend a USGA meeting *(Undergraduate Student Government Association)*
- Join a club or Recognized Student Organization (RSO)
- Run for an elected student leader position
- Join a Greek organization
- Participate in Homecoming
- Take a selfie with Charlie the Charger
- Go to a Welcome Week event
- Intern in a career field of your choice
- Participate in the Bergami Family Summer Internship Program
- Study abroad
- Attend a home sporting event
- Become a Resident Assistant
- Join a Charger Rec Sports team
- Attend a University Dining Service themed dinner
- Apply to be a Diversity Peer Educator
- Make the Dean's List
- Apply to the President's Public Service Fellowship
- Try pizza from one of the famous locations and decide which is better
- Participate in Orientation Leader Selection
- Participate in Leadership Day
- Take a tour of the Thimble Islands
- Eat at all the various food locations on campus
- Participate in Spring Weekend
- Invite your family to Family Day
- Read the Student Handbook
- Eat at Louis' Lunch – home of the first hamburger – in New Haven
- Apply to be an Academic Peer Mentor
- Visit the Center for Learning Resources and take advantage of the free tutoring they offer
- Read *The Charger Bulletin* regularly
- Attend one of the great financial literacy programs on campus
- Meet your Dean of Students
- Attend the theater productions
- Take a free class at the Beckerman Recreation Center
- Explore the area using a UPASS or one of the campus Zip Cars
- Attend the International Festival in the spring
- Visit the multi-faith Meditation and Spirituality Center
- Stop by the Myatt Center for a program or to learn more about our campus diversity and inclusion events
- Participate in SURF
(Summer Undergraduate Research Fellowship)
- Visit the food trucks on Long Wharf in New Haven
- Read and understand the Charger Compact
- Join a Living Learning Community
- Get your University of New Haven swag at the campus bookstore
- Become a Wellness Peer Educator
- Frequent Charger Connection to keep up-to-date on campus events
- Be able to name all six competencies that make up the CLE
- Go out for the Marching Band
- Know all six of the competencies in the CLE (Competency Leadership Experience) Program
- Attend the Midnight Breakfast before finals in the fall and spring
- Improve your public speaking
- Visit and utilize one of the music practice rooms on campus
- Attend the Sankofa Ball
- Take a RAD Class
- Learn how to manage your time
- Vote in the USGA election
- Do your own laundry
- Attend a Misster University of New Haven show
- Learn all about our campus Library and how to conduct research
- Visit our Prato, Italy campus and eat gelato
- Live in at least four different residence halls on campus
- Go to Jeffery's Fusion for lunch in Harugari Hall
- Attend all the Charge In events
- Be a Welcome Wagon volunteer
- Be an upstander, not a bystander
- Attend the Snowball in December
- Register to vote and vote in an election
- Visit our Orange campus
- Meet our President, Dr. Steven Kaplan
- Visit the New Haven Green
- Take a crypt tour in New Haven
- Attend WestFest
- Meet with your academic advisor regularly
- Hang out in Jazzman's Café
- Get a birthday cake from University Dining Services
- Participate in Founders Day
- Challenge yourself at IT in Jordan's Furniture
- Participate in FLEx
- Have a photoshoot in your cap and gown on campus
- Make snow angels on Kayo Field
- Start a new RSO
(Recognized Student Organization)
- Participate in community service
- Attend the Honors Thesis presentations
- Participate in the Up till Dawn St. Jude's fundraiser
- Be a part of the Chargerthon
- Be a participant in the Campus Safety Walk
- Go to the West Haven beach
- Hike Sleeping Giant
- Pull an all-nighter in the Library
- Play yard games in the Residential Quad
- Attend a career fair
- Volunteer at graduation
- Participate in Senior Week/ Grad-a-palooza
- Meet the University Police staff
- Attend residence hall programs
- Complete the University of No Hate module
- Meet Brue the staff therapy dog in CAPS
- Host a study group in the grass in the Maxcy Quad
- Participate in the Upstander Walk
- GRADUATE!**

Presented by the University of New Haven Dean of Students Office. For more information, email DeanofStudents@newhaven.edu.

EVENTS GROUPS AND UNIVERSITY TRADITIONS

Allington Clean Up

Annual event which takes place during both the Fall and Spring semesters to bring the campus community together to clean up the surrounding neighborhood. This event is sponsored by the Office of Community Service.

Adventure Recreation

Features off-campus trips sponsored by ChargerREC to various locations within the local region. Hiking trips allow participants to enjoy the scenic trails of southern New England. Climbing trips offer participants access to local climbing facilities. Adventure recreation trips are fee-based programs, which vary by trip.

Alternative Spring Break Program (ASB)

The Alternative Spring Break program is a great opportunity for students to volunteer during their spring break and to give back to the surrounding community. Students spend the week working in teams to complete work at various New Haven and West Haven nonprofit organizations and agencies.

Charge In

Part two of the orientation program at the University to help familiarize students with campus resources, student expectations, etc. This is also where students check in and/or move in if they are residential students.

Charge Out

Essential event that takes place during the Fall and Spring semesters for all graduating students, both undergraduate and graduate, to obtain the information they need prior to Commencement. Students who have successfully completed the Commencement Participation Form are invited to attend.

Charlie's Fast Pass

Opportunity for students to move their belongings into their room assignments before the scheduled move-in day. Students have one hour to move their items into their room assignment.

Club Sports

Athletic based student organizations which compete with other universities and colleges. Each club is a University of New Haven Recognized Student Organization (RSO) and a member of a regional/national governing league/association. Participation and individual dues vary by club. ChargerREC oversees these groups.

Commencement

College's graduation ceremony.

Commencement Ball

An annual semiformal event which takes place in the spring to celebrate University graduates.

Commencement Days

Programs and special events to celebrate the graduates leading up to graduation in the spring.

Disable the Label

Disable the Label is a full-day university wide disability awareness day open to all members of the university community that provides an opportunity for students as well as all other members of the university community to be involved in disability awareness activities.

DREAM Orientation

DREAM stands for: Defeating Roadblocks in Education through Awareness and Mentoring. New students registered with ARC (Accessibility Resources Center) are strongly encouraged to attend D.R.E.A.M. Orientation where they will learn the significant differences between their responsibilities as a student with a disability in high school versus being a student with a disability in college. They will be informed about services and resources available to make their transition from high school to the university community a smooth process.

Fall Fest

Fall Fest is Residential Life's first signature program of the year. Students often enjoy an afternoon filled with entertainment, games, and fall treats on the Bixler/Gerber quad to celebrate the season as a community.

Family Day

Full-day of activities planned during the Fall semester for students and their families to visit campus.

Group X (Group Fitness)

Drop-in fitness classes offered through Charger REC designed for participants of all levels. A diverse array of classes is offered each month including spinning, meditation, yoga, cardio/strength, core, Zumba, and high-intensity based formats. Approximately 20 classes are offered each week during the academic year. Access to all GroupX classes are included in each facility membership.

Holiday Fest

An annual event in December to celebrate the various holiday traditions from cultures around the world.

International Festival

Annual University event in the Spring sponsored by International Student Services to showcase food, dance, and traditions of our international students.

Intramural Sports

Organized sports leagues, one-day tournaments, special events, and online programs, which provide participants the opportunity to compete and socialize within the university community. More than 25 team and individual sport programs are offered throughout the academic year. Access to all Intramural Sports are included in each facility membership. ChargerREC oversees this offering.

Leadership Day

Annual one-day leadership conference aimed at getting students engaged in various leadership concepts and topics. Program is sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO).

Living-Learning Community (LLC)

Enable first-year students to live with students in the same major or interest area. LLCs offer collaborative learning with a group of fellow first-year students. LLCs participate in field trips, guest lectures, service-learning projects, barbecues, and much more with committed faculty and staff members assigned to each LLC.

Midnight Breakfast

Annual tradition where faculty and staff volunteer to cook breakfast in the Marketplace for students before each finals period.

Midnight Madness

Annual event that celebrates when the NCAA (National Collegiate Athletic Association) permits formal basketball practices for the Men's and Women's teams.

Mosaic Reception

Annual event sponsored by the Myatt Center during Welcome Week to welcome all new students of color and other students from underrepresented groups to the campus community.

Snowball

Annual winter formal dinner/dance for undergraduate students.

Support Our Students Team (SOS)

The mission of the Support Our Students Team (SOS) is to assist students with identifying resources and directing them to the appropriate office or individual at the University. The SOS Team, comprised of staff members from multiple departments with various backgrounds, is eager to offer guidance, support and to connect our students with the appropriate resources.

Spring Weekend

Annual weekend of activities sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO) which include the spring concert, carnival, comedian, and drive-in movie.

Student Award Ceremony

Annual awards ceremony which brings together all departments within Student Affairs to celebrate student achievement.

Summer Orientation Advising and Registration (SOAR)

The University's exceptional orientation program for undergraduate students, which all new students attend. SOAR is a great time to meet classmates, learn more about academic and student life at the University, receive a class schedule, and more.

Twisted Thursdays

Events hosted by the Center for Student Engagement, Leadership and Orientation (CSELO) to provide a substance-free alternative for students on Thursday nights.

Welcome Week

Week-long set of activities and events sponsored by the Center for Student Engagement, Leadership and Orientation to welcome students back to the University for a new academic year.


Winter Fest

Winter Fest is Residential Life's newest signature event. Students enjoy hot chocolate, winter activities and entertainment while we transform the quad into winter wonderland.

COMMUNITY

You are now part of the Charger Community. Being part of a community means that you respect yourself as well as the rights and privileges of your community members. Community standards are in place to guide your choices and behaviors. The Student Code of Conduct and the Charger Compact serve as tools to help you navigate living and learning in this community. Furman (1998) writes that, community can't exist without belonging, trust in one's self and others, and a sense of safety. You are not just responsible for yourself. Instead, we expect that you act as an upstander and look out for the health, safety and well-being of your fellow Chargers.

You are not alone—you are part of the Charger community...**Once a Charger, ALWAYS a Charger!**



University of New Haven

CHARGER COMPACT

As a Member of the University of New Haven Community...

EXCELLENCE	<i>I will strive for academic excellence.</i>
RESPONSIBILITY	<i>I will assume responsibility for my words, actions and inaction.</i>
RESPECT	<i>I will respect the dignity, rights and property of all persons.</i>
UNDERSTANDING	<i>I will strive to appreciate, respect and learn from others whose experiences and opinions are different from mine.</i>
INTEGRITY	<i>I will conduct my academic and personal life with integrity.</i>
SERVICE	<i>I will strive to contribute positively to the campus, local and global communities.</i>

UNIVERSITY OFFICES AND FUNCTIONS

Accessibility Resources Center (ARC)

ARC works to ensure access to all University offerings to enable full participation for all students. The office is responsible for and committed to providing services and supports that promote educational equity for students with disabilities and significant chronic-health conditions, as well as students who are veterans with military active-duty related conditions. Students who formerly held an IEP or 504 Plan or who receive military disability benefits should consider working with ARC and utilizing the many resources available to help students independently maneuver academic requirements. Some major functions of this department include coordinating classroom accommodations, modified housing including requests for emotional support animals (ESAs), parking exception requests, confirmation of accessible van service requests, learning assistance, coaching, and mentoring. ARC is located on the ground floor lower level of Sheffield Hall in the rear of the building.

Accreditation

A process of validation in which colleges, universities, and other institutions of higher learning are evaluated. The standards for accreditation are set by a peer review board whose members include faculty from various accredited colleges and universities.

Board of Governors (BOG)

Holds the University of New Haven's financial, physical, and human assets and operations in trust for future generations and is pledged to provide coordination, focus, advocacy, stewardship, and leadership for the diverse members of the University of New Haven learning community. The voting members of the Board of Governors are elected for three-year terms and will convene a minimum of three times per year.

Bursar's Office

Responsible for all aspects of tuition billing, payment processing, and refunds. The Bursar's Office is located within the One Stop Student Financial and Registrar Services Office. The One Stop provides a centralized and efficient customer experience while assisting students and their families with their student billing, financial aid, and registrar questions. Office is located in Bergami Hall.

Campus Card

A swipe card used for meals, laundry, photo ID, etc. Campus Card Office is located in the Campus Bookstore.

Career Development Center (CDC)

Assists students in exploring and pursuing career choices and preparing for the job search. The Career Development Center is located in the Bergami Student Activity Center.

Career Closet and Campus Pantry

Assists students in need by providing business-attire for students attending professional job interview, as well as food and personal hygiene items. Services are provided in the lower level of Ruden 19.

Center for Learning Resources (CLR)

A tutoring center located in the lower level of the Library that provides University of New Haven students with the academic content and skills support they need for success. The CLR offers students free tutoring by peer and professional staff in a variety of courses. Most subject-specific tutoring is geared toward under-classmen, although tutoring is offered for upper-classmen and graduate students in high-demand subject areas. Computer Lab support is available for all students.

Center for Student Engagement, Leadership and Orientation (CSELO)

Responsible for initiating programs, activities, and services which serve the educational, social, and cultural needs of the University community. The office works cooperatively with the Undergraduate Student Government Association (USGA), Graduate Student Council (GSC), Evening Student Council (ESC) and other recognized student organizations to coordinate and plan such programs and serves as the primary administrative liaison and advisor to the USGA, medias, and Greek organizations. Office is located in Bartels Hall, Level 4.

Center for Student Success

Works with all undergraduate and graduate students to provide a seamless continuation of support services throughout a student's time at the University. Offices are located in Maxcy Hall, 106/210.

Centers for Academic Success and Advising (CASA)

The umbrella organization comprised of the Center for Student Success and the Center for Learning Resources.

Charger Bucks

Credits you receive from the Office of Residential Life as an incentive for attending a program or event. Charger Bucks can be redeemed at the end of the year for a grand prize.

Charger Bulletin

University newspaper.

Charger Cash

If funds have been added to a student's campus card, it can be used to make purchases at the University Bookstore, the Post Office in Maxcy Hall, and a number of local businesses including Subway, CVS, Dunkin', and other locations. Charger Cash can be used in any of the Dining Service locations-this includes the Cafeteria, Jazzman's, the C-Store, etc. Charger Cash remains with your account as long as you are enrolled at the University. If you leave or graduate, a refund will be issued for the remaining balance.

Code of Conduct

Serves to support the overall mission and core values of the University. The scope of the University Code of Conduct is behavioral expectations of all undergraduate and graduate students.

Community Officer Program

The Office of Residential Life partners with the University Police Department to pair a University Police Officer with each residential area. The Community Officer co-programs with the Resident Assistants and plays an integral role developing the residential community.

Community Service Office

Organizes community service activities on campus; promotes community service opportunities to members of the University community; houses a database of community agencies and programs needing volunteer assistance; develops programs, forums, and workshops which focus on community service issues; and coordinates programs such as Alternative Spring Break, Allingtown Clean-Up and the President's Public Service Fellowship Program. Office is located in Bartels Hall, Level Four (inside the Center for Student Engagement, Leadership and Orientation (CSELO)).

Competency Learning Experience (CLE)

The Competency Learning Experience (CLE) framework at the University of New Haven enables students to optimize their experience as students while building skills that are essential for the future. The CLE is

designed to instill in all students attributes that employers have identified as essential skills for prospective job seekers.

Counseling and Psychological Services (CAPS)

Provides free, confidential consultation and counseling for any concern a student may have. Examples include interpersonal distress, homesickness, depression, anxiety, trauma, grief and loss, suicidality, and sexual assault/ discrimination. The counseling center is staffed by licensed clinical psychologists, social workers, and counselors who provide confidential individual and group therapy, as well as crisis intervention. Psychiatric services and medication management are available from our part-time psychiatrist. Office is located on the ground level of Sheffield Hall.

Dean of Students Office (DOS)

Provides support and advocacy for students. We answer questions, provide information about and referrals to campus resources; assist in students' adjustment to the University; promote programs which address student needs, concerns and interests; and help students in resolving problems of any type. Dean of Students Office is located in Bartels Hall, Level 4

Emergency Notification System

Students, faculty, and staff can receive emergency notifications to cell phones, wireless PDAs, and email addresses. With this system, subscribers will be among the first to receive emergency notifications and school delay/closing information.

Financial Aid Office

Available to offer students information on obtaining grants, scholarships, and loans. Office is located in Bergami Hall.

Fire Marshal

Authority having jurisdiction on fire-safety and life-safety issues for the University campus. The duties of the Fire Marshall include conducting routine inspections of campus buildings and addressing both fire and life safety concerns and questions.

Gender Inclusive Housing

Provides a safe space for all persons regardless of their biological sex, gender identity, gender expression, or sexual orientation to live.

Health and Safety Inspection

Routine announced room checks conducted by Office of Residential Life (ORL) staff members to ensure residential living spaces are safe and free from anything that is not aligned with University health and safety policies.

Health Services

Provides initial care for minor illnesses and injuries, as well as diagnosis, referral, and follow-up care for more serious conditions. Also provided are care and counseling in health-related issues. The Health Services Center coordinates the health insurance program sponsored by the University. Office is located on the lower level of Sheffield Hall.

Information Technology (IT)

The Office of Information Technology is under the direction of the University's Chief Information Officer (CIO). The department coordinates all computing, networking, and telecommunication services for all constituents of the University of New Haven community.

Institutional Review Board (IRB)

Type of committee that applies research ethics by reviewing the methods proposed for research to ensure that they are ethical.

International Services Office (ISO)

Advocates for and advises the international student population at the University of New Haven on U.S. immigration and visa-related issues. The office also supports and facilitates the transition of international students to the university community. Office is located on Ruden Street.

Myatt Center

Assists the University in promoting cultural diversity, awareness, and sensitivity throughout the campus community. Its programs, services, and activities promote cultural identity and understanding within a multicultural environment. Center is located on the ground level of Gerber Hall.

Office of Residential Life (ORL)

The mission of the Office of Residential Life is to create a safe, supportive, inclusive, and engaged learning environment that enhances students' holistic development. We provide opportunities for students to create community and implement a vision for their future. Office is located in Bixler Hall.

One Stop

The One Stop Student Financial and Registrar Services Office is an integrated customer service office representing the offices of the Bursar, Financial Aid, and the Registrar. Located in Bergami Hall, students can meet with staff to discuss billing, financial aid, and registration questions. Student may also reach by email to the following addresses: bursar@newhaven.edu; financialaid@newhaven.edu; registrar@newhaven.edu

Recognized Student Organization (RSO)

Club/organization who has met all requirements set forth by the Undergraduate Students Government Association to participate in USGA meetings, have voting rights, and a budget.

Registrar's Office

Office which provides transcripts, processes registration materials, and grades. Office is located in Bergami Hall.

Report It

Means to report behavior or a concern about a situation or individual associated with the University.

Room Condition Report (RCR)

Used by University students when they check into their residence hall living space. These forms record any current damages and then are submitted to the Office of Residential Life (ORL).

Room Selection

Office of Residential Life process which takes place in the Spring during which students select their residence hall living space for the following academic year.

Safe Zone

The mission of the University of New Haven Safe Zone Program is to create a safe environment for anyone who is questioning or wishes to celebrate differences in sexuality, sexual identity, and/or gender identity. Through education, outreach, community resources, and identifying allies, we will promote understanding and support to students, faculty, staff, and families.

Spiritual Life and Campus Ministry

The Office of Spiritual Life & Campus Ministry provides students, faculty, and staff with opportunities for the development and expression of religious ideas and values and the work that flows from them. The office serves as a clearinghouse on matters of religious services, programs, and enrichment opportunities that are available in the communities surrounding our campus. The University of New Haven Meditation and Spirituality Center, located at 15 Ruden Street on the ground level.

Student Affairs

Student Affairs departments and programs support student learning both in and out of the classroom through programs which focus on student engagement and success, diversity and inclusion, campus life, career development, and wellness.

Student Employment Office (SEO)

Where you go to find out more information on getting paid for your on-campus job, to verify employment eligibility, to complete paperwork for your campus job, etc. Office is located in Bergami Hall.

Student ID #

A number assigned to each student for identification purposes within the University.

Student Success Advisor

Helps students to set personal and academic goals that will contribute to their success. Success Advisors work to motivate students to reach their full potential. By working individually with an advisor, students can develop skills and strategies to overcome academic challenges if and when they arise.

Student Technical Support

Provides complete service for student-owned computers with no charge for labor. The Student Technical Support Office is located in the Campus Bookstore, and provides hardware and software support for PCs, Macs and Unix machines, including hardware repair* and software installation. The Student Technical Support office also administers the campus software licensing program. The University has a licensing agreement with Microsoft that allows us to provide low-cost and free software under the Volume Licensing Program. All students may download a free copy of Microsoft Office via their university email, and use is allowed on up to 5 devices including tablets and smart phones.

Study Abroad/Study Away

“Study away” includes some opportunities within the United States for which most processes for study abroad apply. Through study abroad students discover firsthand some elements of the world’s diversity beyond the borders of home. Students are challenged to critically examine both host cultures and their own, in almost every way, including social relations, resource use, political systems, etc. The office is located in Maxcy Hall 109.

University Writing Center

Provides high-quality tutoring to undergraduate and graduate students as they write for a wide range of purposes and audiences. Tutors are undergraduate and graduate students studying Biology, Communications, Criminal Justice, National Security, Engineering, English, Environmental Science, Finance, Forensic Science, Legal Studies, Marine Biology, Music, Nutrition, and Psychology. Office is located on the first floor of the Peterson Library.

Veteran Services

Dedicated staff/students at the University who work with veteran students to ensure their success.

Weekly Round Up

Weekly student newsletter produced by Marketing which provides important information on campus events, University awards and interesting articles on community members and their work.

Wellness 360

University wellness model which focuses on Social, Physical, Nutritional, Financial, Mental, Spiritual and Intellectual/Professional Wellness.

WNHU

WNHU is the University of New Haven's noncommercial, FCC-licensed FM radio station located on Ruden Street. Daily operations are maintained by a general manager, student station managers, and a staff comprising undergraduate students, community volunteers, and faculty members.

ENGAGEMENT

There is something for everyone at the University of New Haven. There are over 200 Registered Student Organizations (RSOs) at the University. It's hard to be bored! We hope that you will take advantage of a few of the many ways you can be involved on campus.

Astin (1984) writes that, *“Quite simply, student involvement refers to the amount of physical and psychological energy that the student devotes to the academic experience. Thus, a highly involved student is one who, for example, devotes considerable energy to studying, spends much time on campus, participates actively in student organizations, and interacts frequently with faculty members and other students. Conversely, a typical uninvolved student neglects studies, spends little time on campus, abstains from extracurricular activities, and has infrequent contact with faculty members or other students”* (p. 1).

You can join an RSO, play a sport, participate in community service, join a Rec Sports team, attend an event on campus, participate in the new member process for a fraternity or sorority, play a sport, become a student leader...your options are endless. The most important thing is that you do something! Being a well-rounded graduate means you are academically prepared AND you have developed soft-skills like leadership and teamwork outside of the classroom throughout your co-curricular experiences. Your **engagement** outside of the classroom is what you make of it, so make it great!

LEADERSHIP PROGRAMS, POSITIONS, AND OPPORTUNITIES

Academic Peer Mentor (APM)

Undergraduate student leader who serves as an academic support system for students as they face challenges and concerns throughout college. Peer Mentors are trained to point students to faculty and other academic support professionals on campus, as well as help in the development of important study skills such as time management, reading, and note-taking.

Bartels Building Managers (BBM)

Student employees, supervised by staff from the Center for Student Engagement, Leadership and Orientation, who provide front-line customer service for the Bartels Campus Center and the Bartels Student Activities Center.

Beginners Understanding of Individual Leadership Development (BUILD)

One semester course offered by the Center for Student Engagement, Leadership and Orientation (CSELO) that introduces first-year students to leadership theory and concepts through interactive assignments, discussions, and case studies.

Certified Student Leader Program (CLP)

A curriculum-based experience that provides students the opportunity to develop their leadership skills through participation in a variety of activities, workshops, educational programs, speakers, and by holding leadership roles on campus.

Campus Health Ambassadors Team (CHAT): Volunteers who assist with educating and reinforcing the health and safety standards of the University.

Diversity Peer Educator (DPE)

Student leaders whose aim is to provide opportunities for students to interact with one another in a way which helps them to learn about and appreciate each other's' similarities and differences. The Diversity Peer Educators work with the Office of Residential Life and the Myatt Center for Diversity and Inclusion to develop and facilitate diversity programs in the University community. Each DPE is assigned to a residence hall where they work with Resident Assistant(s) and Academic Peer Mentors on diversity programming within the building.

DREAM Ambassadors

D.R.E.A.M. stands for Defeating Roadblocks in Education through Awareness and Mentoring. DREAM Ambassadors are students, who are registered with ARC or have taken on an active role supporting other students registered with the Accessibility Resources Center for at least one semester. These students have the opportunity to apply to be a D.R.E.A.M. team member as a DREAM Ambassador whose role includes leading the DREAM Orientation, supporting first-year students transition to the university, connecting and advising new students regarding a myriad of aspects of being a member of the university community, and organizing and participating in disability awareness programming.

First-Year Leadership Experience (FLEx)

Two and a half day off-campus retreat exclusively for first-year student who want to get a jump start on their leadership skills.

Hall Councils

Governing body of the residence hall who helps with program planning and facility enhancement.

Participating in your hall council gives you an opportunity to get involved, meet people, and have some input about your living environment. You can also gain valuable experience as a student leader. Hall Council members plan hall-wide events, and also serve as a voice for residential students to help develop a sense of community and positive living environment.

Health Ambassador

Volunteer who helps the campus community with health and safety protocols and educates the community on good personal hygiene and habits to prevent the spread of Covid.

Leadership Day

Annual one-day leadership conference aimed at getting students engaged in various leadership concepts and topics. Program is sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO).

Orientation Leader (OL)

Assist with all Orientation events and play a vital role in helping to facilitate the adjustment of new students to the campus community.

Peer Career Advisor

Students trained in career development practices to assist their peers around campus. This program is sponsored by the Career Development Center (CDC).

President's Public Service Fellowship

Summer programs that places 8-10 highly qualified undergraduate students in a nonprofit or public service work environment for 11 weeks during the summer to share their time and talents. Fellows spend time working in their placements, but also spend time as a group, attending educational, social, and service activities in West Haven and New Haven.

Reserve Officers' Training Corps (ROTC)

Army ROTC instruction provides leadership training that allows students to excel in any career field in the military, government, or civil sector. The training is conducted by specially selected Army sergeants and officers who are proven leaders. The class sizes are small, usually 8-15 students, and there is a great amount of individual attention for the students.

Resident Assistant (RA)

Student staff specially trained to assist students who live in each residence hall. RAs plan programs and activities to help you get to know each other and build a sense of community and a positive feeling within your hall. RAs are on duty in the evenings and available to assist their community members should a concern or urgent situation arise as well as to address incidents involving University policies. RAs are a great resource if you have a question, concern, or are just looking to get more involved on campus.

Safe Zone Allies

University faculty, students and staff who successfully complete the Safe Zone training and choose to support and advocate for members of our campus community who are GLBTQ.

Summer Undergraduate Research Fellowships (SURF)

One of several faculty-mentored research opportunities within Experiential Education, provides opportunities for University of New Haven undergraduates from any major to conduct in-depth, hands-on research under the mentorship of a faculty member. Participants gain experience in a range of areas including project planning, budget management, branding research, responsible conduct in research, addressing challenges and enjoying successes. Students receive a summer stipend, supply budget, and optional free on-campus housing during the term of SURF.

Take Charge Leadership Program

University of New Haven's leadership program out of the Center for Student Engagement, Leadership and Orientation (CSELO) that provides experiential opportunities to explore concepts, develop skills, and acquire knowledge.

Undergraduate Student Government Association (USGA)

Organization responsible for representing the undergraduate student body at the University of New Haven. The USGA is an integral organization with varied functions and activities.

Wellness Peer Educator

Students that have elected for specific training to work as an information resource to other students on campus concerning a wide range of issues involving violence and abuse. Their mission is to spread awareness, give information, and most importantly provide options on how to move forward with an issue.

ACADEMIC, CONDUCT, AND FINANCIAL AID TERMS

Academic Advisor

Faculty member from a student's major department who advises students on course selection, career goals, etc. Students must meet with their advisor at least once a semester for preregistration to review their selection of courses. Advisor must approve course choices as well as course changes made through the Add/Drop procedure.

Academic Dismissal

Students are dismissed from the University (1) upon qualification for a third probation, (2) upon qualification for any subsequent probation after readmission from an academic dismissal, or (3) when the student's grade point average for any individual semester is less than 1.0 and the student's cumulative grade point average does not indicate satisfactory progress as described in the Satisfactory Progress section. If the cumulative grade point average indicates Satisfactory Progress as described in the satisfactory progress section of the Undergraduate Catalog, an academic warning is issued instead of an academic dismissal. First-semester first-year students earning a grade point average of less than 1.0 for the first semester are not dismissed, but are automatically placed on academic probation.

Academic Integrity Board

A group comprised of a student representative as well as faculty and staff members who are committed to academic integrity and to ensuring cases of academic integrity are properly adjudicated. The Board hears cases of academic dishonesty, decides the student's level of responsibility, and assigns the appropriate sanctions.

Academic Probation

Students are placed on academic probation when they fail to maintain a minimum cumulative grade point average in accordance with the satisfactory progress scale as outlined in the Undergraduate Academic Catalog. Students who are on academic probation are limited to a course load not to exceed four courses (13 credits). Any course above the four-course limit taken by a student at another institution during a period of academic probation will not be accepted for credit by the University.

Academic Service Learning

Supports the mission of the University of New Haven by incorporating community service, civic engagement, and social awareness and responsibility into the curriculum to enhance student learning and to respond to the need of the surrounding community. Academic Service Learning students become socially responsible and active citizens who lead purposeful and fulfilling lives.

Academic Standing

Good academic standing for undergraduate students is defined as maintaining a minimum GPA of 2.00 based on credits earned for completed courses, excluding grades of "W," "INC," and "INC+." Academic standing is evaluated at the end of the fall and spring semesters and the summer II term; evaluation at these times applies to both full-time and part-time students.

Academic Year (AY)

Student's enrollment period for which financial assistance/aid is awarded. The federal definition is July 1 through June 30.

Add/Drop Period

The self-service add/drop period opens one month prior to the start of the term and closes at the end of the first week of classes.

Adjunct Professor

Part-time instructor.

Audit (AU)

Indicates course was attended without expectation of credit or grade (0 quality points).

Bachelor's Degree

Degree awarded by the University to a student who has completed their undergraduate studies.

Cheating

When you have someone else write your papers, or take-home exams, or you get answers from others during exams. Examples of cheating include, but are not limited to: copying from another student's examination; allowing another student to copy from your examination; using outside materials on an examination that are not authorized for use during the test; writing notes to take into a closed-book examination (i.e., writing on your hand or desk) collaborating on a project that was intended to be the work of an individual student. See "Academic Integrity Policy."

Code of Conduct

Serves to support the overall mission and core values of the University. The scope of the University Code of Conduct is behavioral expectations of all undergraduate and graduate students. The Code of Conduct pertains to University of New Haven students' behaviors both on- and off-campus, as well as online.

Collaboration/Collusion

Submitting a piece of work done jointly as if it has been done individually (whether unintentionally or otherwise) is considered collusion and as such is subject to academic misconduct procedures. See the "Academic Integrity Policy."

Colleges and Departments

The University has five undergraduate colleges — the College of Arts and Sciences, College of Business, Tagliatela College of Engineering, the Henry C. Lee College of Criminal Justice and Forensic Sciences, and the School of Health Sciences— as well as the Graduate School. Each College is headed by a Dean.

Comprehensive Exam

An evaluation that measures a student's competency and mastery of concepts in the field of an academic discipline. The purpose of the comprehensive exam is to ensure the student is knowledgeable enough with his or her area of research to make an original contribution.

Concentration

A structured plan of study within a major.

Conditionally Accepted

During the review of an application, it may be determined that a student should be admitted to a graduate program with post-admission academic conditions that must be met. The academic condition(s) may require the student to maintain a certain grade point average, to take a certain number of semester hours of coursework, or to successfully complete specific undergraduate or graduate courses. Students must complete the stipulated requirements of conditional acceptance at the beginning of the program of study. Upon completion of these requirements, each student's record is re-evaluated for admission as a fully matriculated candidate for the degree. Failure to meet the conditions specified will result in dismissal from the program.

Core Curriculum

Common group of "general education" courses required of all majors for graduation. The University of New Haven is a student-centered comprehensive university with an emphasis on excellence in liberal arts and professional education. Our mission is to prepare our students to lead purposeful and fulfilling lives in a global society by providing the highest-quality education through experiential, collaborative, and discovery-based learning.

Course Number

Course identification consisting of departmental letter prefix followed by a 4-digit number that indicates level of difficulty. This code is preceded by a 4-digit alpha Subject Code.

Course Registration Number (CRN)

This is a five-digit number that corresponds to a specific course each semester. You will need the CRN number for each course you want to register for when making changes to your schedule.

Credit Hours

One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester, or the equivalent amount of work, over a different amount of time such as an accelerated term.

Cum Laude

Awarded to graduating students graduating with a bachelor's degree and a cumulative grade point average of at least 3.50 who have taken 60 or more credits of required work at this University and completed all the suggested courses within their curriculum.

Cumulative Grade Point Average (CUM)

Obtained by calculating the grade point average for all courses attempted at the University of New Haven.

Dean

Highest administrative officer in charge of a college or school within the University who reports to the Provost.

Dean's List

Honors undergraduate students who demonstrate excellence in their academic performance. Full-time undergraduate students who earn a grade point average (GPA) of 3.50 or better in any one semester will be appointed to the dean's list for that semester. Part-time undergraduate students who have accumulated a minimum of 14 credits of course work at the university will automatically be considered for the Dean's List at the end of each semester. A cumulative GPA of 3.50 or better is required.

Deferment

Refers to when a student temporarily suspends their scheduled loan payment.

Delinquent Account

Past due balance for student account billing.

Department Chair

Head of an academic department within a specific school who reports to college Dean.

Developmental Studies Program

Designed to strengthen the basic skills of entering students. Courses within the Program are taught by members of the faculty of the Mathematics Department and the English Department. Placement in these

courses is determined by students' SAT scores, in the case of English, and by a placement examination, in the case of mathematics.

Did Not Attend (DNA)

Did Not Attend. Indicates nonattendance in a course for which a student had previously registered but not officially dropped (0 quality points).

EAB Navigate

Students use this platform to track their academic progress or schedule online meetings with various members of the campus community to aid in their success.

Electives

Courses not specifically required in your major field of study.

Exam Period

The period designated for final exams at the end of the semester.

Expected Family Contribution (EFC)

A financial aid term referring to the amount of money the government believes a family should be able to pay for college.

Experiential Education

All University undergraduates complete at least one of the four pillars of experiential education which include: academic service-learning, study abroad, an internship, or faculty-mentored research prior to graduation. Academic programs may specify the particular experiential education pillar(s) required for successful completion. Students are encouraged, however, to pursue as many experiential education opportunities as they desire.

Exploratory Student

Another way of saying "undecided." Each student is on a guided program, beginning before you even get to campus, helping you explore areas of possible interest while working to keep you on track to graduate in four years. Our talented team of faculty and staff are there to support you every step of the way to finding the perfect major and your dream career.

Federal Education Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student").

Federal Work Study

Awarded to full-time, registered students who demonstrate financial need as determined by their FAFSA. Eligible students are able to select from a wide range of positions including jobs in Residential Life, Athletics, and various Administrative offices. Students also have the option to work off campus in a Community Service capacity. Generally, students work between 6-8 hours a week but can work a maximum of 20 hours per week. Currently students are paid the minimum wage set by the State of Connecticut. Students are not permitted to work in multiple Federal Work Study positions.

Field Experience

Students earn credit for the learning gained through the activity (internship, thesis, work study, etc.).

First-Year Seminars

The First-Year Seminar is a course on the college student. It has been intentionally designed for the purpose of promoting your success—both in college and in life after college—by fostering the development of skills or strategies that are valuable and applicable across subjects (transferable, cross-disciplinary skills) and across time (durable, lifelong learning skills). Currently examples include Pathways to Success, Discovering Majors and Careers, and Foundations for Success.

Forbearance

Allows you to postpone or reduce scheduled monthly loan payments for a limited specified period of time. A forbearance may be granted when you are temporarily not able to make your scheduled payment for reasons such as, financial hardship, illness, etc. Interest accrues during the forbearance. If you do not pay interest during the forbearance, interest will be capitalized (added to the principal balance) at the end of the forbearance period.

Free Application for Federal Student Aid (FAFSA)

The basic form students complete to receive financial aid from the federal government to pay for college.

Full-Time Student

Full-time student status is attained by registering for a minimum of 12 credits per semester, or equivalent term, on either a matriculated or non-matriculated basis. Such status is continued to a succeeding term provided a minimum of 12 credits is completed in the current term. Completion is defined as receipt of a letter grade of A+ through D-, F, S, or U. Other letter grades do not signify course completion. Full-time students are eligible for all daytime student activities and benefits and are subject to full-time tuition charges and other relevant fees. It is assumed that full-time students will select the great majority, if not all, of their courses from daytime course schedules, unless needed courses are unavailable during the day.

Fully Accepted

Students accepted without special stipulations for entrance into a regular degree program or certificate study and who have submitted all necessary official documents are classified as fully accepted students.

General Student Fee

The general fee provides a partial contribution supporting essential infrastructure, facilities and institutional services necessary to promote student learning. This fee covers access to health and counseling services and it supports student government and club activities. In addition, this fee supports technology infrastructure initiatives including, but not limited to, networks, electronic information resources, computer laboratories, and smart technology classrooms. This fee also covers facility enhancements and student services such as access to the Beckerman Recreation Center. The general fee is charged for each semester in which a student enrolls.

Grade Point Average (GPA)

Obtained by multiplying the quality point value of each grade by the number of credits assigned to each course as listed in the Catalog, then dividing the sum of the quality points earned by the number of credits attempted in courses for which a grade of A+ through F is awarded.

Grant

Financial award made to student that does not have to be repaid.

Grievance

The procedure for investigating formal grievances against faculty members is governed by the General Grievance Committee, empowered by the Faculty Constitution. This committee is accessible to all students at the University of New Haven, and its policies apply to all instructors at the University. Its jurisdiction extends

to all grievances involving faculty except for allegations of racial/sexual harassment (a separate committee addresses those issues) and cases handled by the student discipline system.

Hazing

Hazing is any action taken or situation created which produces mental or physical discomfort, embarrassment, harassment, or ridicule. The University of New Haven policy on hazing is applicable to all members of the University community and their guests.

Honors Program (HP)

A program of intellectually challenging courses open to freshmen and sophomores in any major, admitted upon successful application--minimum GPA, activity, and thesis requirements apply.

Incomplete (INC)

A grade of Incomplete (INC) is given only in special circumstances and indicates that the student has been given permission by the instructor to complete required course work (with the same instructor) after the end of the term. In the absence of the instructor a student should contact the Department Chair. An Incomplete shall not be automatic but shall be based upon an evaluation of the student's work completed up to that point and an assessment of the student's ability to complete remaining course requirements. To remove the INC grade, the student must complete all required course work in timely fashion as stipulated by the instructor but no later than the end of the following term.

Incomplete Plus (INC+)

Assigned to Internships, Practicums, Thesis, or Research Projects.

Independent Study

Student and adviser must jointly file a project outline with the Registrar's Office within four weeks of the beginning of the course. This outline shall serve as the basis for determining satisfactory completion of course requirements. Normally, independent study is restricted to no more than six credits and is open only to seniors, juniors, and exceptionally qualified sophomores. Students must have at least a 3.0 grade point average.

Institutional Student Employment

This is a non-federal work study position offered by individual offices and departments to registered students. Non-Federal Work Study students are paid on a weekly basis and may work up to 20 hours per week. Students with multiple jobs are still held to the 20 hours a week maximum.

Internship

The position of a student or trainee who works in an organization, sometimes without pay, in order to gain work experience or satisfy requirements for a qualification.

Intersession Courses

Undergraduate courses offered between fall and spring semesters.

Involuntary Leave of Absence

When a student engages in behavior that is disruptive to the University's commitments, including behavior that poses a direct threat to members of the University community, the University may require the student to take an involuntary leave of absence. As used in this Policy, "student" means any person who is enrolled in one or more classes offered by the University.

Lab Fee

Used to support courses requiring specialized materials and/or a specialized learning environment. If there is no laboratory component associated with a course, a lab fee may still be assessed due to the need for specific supplies needed to operate the class. Lab fees are noted on the Academic Schedule.

Leave of Absence (LOA)

Interruption of continuous enrollment by electing to leave the University for medical or personal reasons. Before taking a leave of absence, students are encouraged to discuss their particular situation with an academic adviser, the dean of their school, an academic skills counselor in the Office of Academic Services, or a counselor in the Counseling Center.

Magna Cum Laude

Awarded to graduating students with a bachelor's degree and a cumulative grade point average of at least 3.70, whose grade point average in all courses counting toward their major is at least 3.70, and who have taken 60 or more credits of required work at this University and completed all the suggested courses within their curriculum.

Major

By the end of the sophomore year of study, each matriculated student must designate a specific degree program, called a major. Major program requirements are detailed in the Catalog under the relevant department listing. A minimum cumulative 2.0 GPA in major courses is required for graduation in addition to a minimum cumulative 2.0 GPA in all courses.

Math Zone

Provides a student-centered education experience in mathematics that is targeted to each student's unique learning style. The Math Zone is located in North Hall, directly adjacent to Echlin Hall, and is a part of the Department of Mathematics.

Matriculation

Formal act of registering to study for a specific degree offered by the University. Matriculation is, therefore, not automatic. A student must request matriculation by seeking admission to a specific University degree program. Formal acceptance into a degree program shall constitute the granting of matriculation.

Maximum Semester Credit Load Policy

Maximum semester credit load taken by a student in residence plus at other universities during the Fall or Spring semester may not exceed: 18 credits without approval of the student's advisor; or 21 with advisor approval.

Merit Aid

Financial aid or scholarships based on academic merit and not on financial need.

Minor

Represents an optional, secondary field of study for a degree-seeking student and recognizes significant additional coursework beyond what is already required for a student's major. It is a structured plan of study requiring a minimum of 15 credit hours.

Office Hours

Specific times that professors are available to consult with students.

Pace

Percentage of successfully completed credits vs attempted credits.

PACE Warning

Full-time students who complete fewer than 67% of their credits attempted in a given semester, but who are otherwise in good academic standing, will be assigned a status of PACE Warning.

Part-Time Student

Students who register for 1 through 11 credits during a semester or equivalent term maintain part-time status. Part-time status may be held by students attending the university during the day or in the evening.

Plagiarism

Use of another's writings and ideas without acknowledgement, a form of cheating. See "Academic Integrity Policy".

Practitioner In Residence (PIR)

Practitioners of a certain field or experts in a field who teach part-time at the University where they share their life experience and knowledge with the campus community.

Prato Campus

The University of New Haven's international campus is located in the historical city of Prato, just 20 minutes from Florence, Italy. The Prato Campus offers a wide range of core and elective courses every semester, and students also benefit from unique experiential opportunities such as interning at the city police headquarters or volunteering in local schools and charities, while making local friends at the weekly conversation exchange.

Prerequisite

A lower-level course required before you can enroll in a higher-level course.

Proctor

One who supervises test-taking.

Provisionally Accepted

Applicants may be accepted provisionally pending receipt of additional test or document submission (e.g. final official transcript) to support entrance into the program selected. All official documents must be received for the applicant to become fully accepted.

Provost

The Vice-President for Academic Affairs, the administrator second in rank to the President.

QPR

Quality Point Ratio - indicates your overall grade average. Same thing as "GPA".

Reading Days

Days reserved for study prior to final exams.

Registration

Process of selecting courses for the next term after having consulted with your advisor.

Sanction

Any requirement or status that is imposed as a result of accepting responsibility or being found responsible for violating the Code of Conduct.

Satisfactory (S)

Given only in noncredit courses (0 quality points).

Satisfactory Academic Progress (SAP)

In accordance with federal regulations, all financial aid recipients are required to make satisfactory academic progress (SAP) towards their degree and be in good academic standing in order to remain eligible to receive financial aid each year. Good academic standing means that you must not be on academic probation with the university. The requirements for good academic standing are described in the “Academic Regulations” section of the undergraduate catalog. There are two main components of SAP: GPA and Pace (percentage of successfully created credits versus attempted credits).

Scholarship

Tuition support granted to students based on specific criteria.

Student Conduct Board (SCB)

Hearing Board which is comprised of students, faculty and/or staff (majority being students) who have displayed a commitment to upholding the community standards set forth by the Code of Conduct and by the Mission of the University. Hearing Board members play a crucial role in the adjudication of student conduct matters and ensure that students and/or student organizations are given the opportunity to have their cases heard by a representative body of the University.

Student Handbook

Resource guide for the University of New Haven to be a source of accurate information about the University, its services and activities, procedures for getting things done, and people on campus who can assist you.

Subject Code

A 4-digit alpha code that indicates the subject matter of the course. This code is followed by a 4-digit Course Number.

Successful Completion

Defined as the receipt of a passing letter grade (A+ to D-)

Summa Cum Laude

Awarded to graduating students with a bachelor's degree with a cumulative grade point average of at least 3.90, whose grade point average in all courses counting toward their major is at least 3.90, and who have taken 60 or more credits of required work at this University and completed all the suggested courses within their curriculum.

Summer Session

Courses offered over the summer, outside of the traditional academic year, in a variety of convenient schedules including online, day, evening, and weekend courses, as well as several exciting study abroad opportunities. Tuition for undergraduate summer courses is approximately 50% off the price of a regular day course, as well as 50% off the overtime charge for over 17 credits, when compared to the cost during the regular academic year.

Summer Undergraduate Research Fellowship (SURF)

One of several faculty-mentored research opportunities available at the University, the Summer Undergraduate Research Fellowship program enables you to develop a proposal for a research project, conduct it while working closely with a faculty member, and present your findings to the campus community.

Syllabus

Guide to a course and what will be expected of you in the course. Generally, it will include course policies, rules and regulations, required texts, and a schedule of assignments.

The Council on Undergraduate Research (CUR)

A membership organization founded in 1987 that supports the activity of undergraduate research. It sponsors various activities and events at campuses all over the USA to enhance the undergraduate research capacity of both faculty and students. The University of New Haven has a membership

Thesis

Final project required in the completion of a program. The thesis is a research paper, but it only involves using research from others and crafting your own analytical points.

Transcript

An official University record of completed courses and corresponding grades.

Transfer Credit

Academic course credit earned at another university and accepted at the University to count towards graduation requirements.

Tuition Differential Fee

Tuition differentials are additional fees associated with particular courses. These courses (usually engineering, chemistry, and computer science courses) require additional resources to operate. Tuition differential fees are noted on the Academic Schedule.

Unsatisfactory (U)

Given only in non-credit courses (0 quality points).

With High Honors

Awarded to students graduating with an associate degree who have a grade point average of 3.50 for the credits specifically required for the degree program from which they are graduating and who have taken 30 or more hours of required work at this University.

With Honors

Awarded to students graduating with an associate degree who have a grade point average of 3.25 for the credits specifically required for the degree program from which they are graduating and who have taken 30 or more hours of required work at this University.

Withdrawal (W)

Indicates unofficial withdrawal (i.e., non-attendance) from a course any time after the last date to drop a course as published in the academic calendar. Withdrawal from a course may be requested after the add/drop deadline to the published deadline for course withdrawals as noted in the academic calendar. Withdrawal from a course is 0 quality points.

Work study

Federal financial aid program which provides employment opportunities on campus.

Writing Across the Curriculum (WAC)

“W” designated courses indicate a writing-intensive course. Every University of New Haven undergraduate must take at least one “W” course, whether as part of the Core or through a major’s requirements and electives prior to graduation. This requirement applies to all bachelor and associate degrees.

Writing Proficiency Assessment (WPA)

Students submit a sample of writing before graduation. The sample of writing can come from a university course or it can be written in response to an essay prompt during a timed writing scenario similar to the

WPE. Instead of being graded, the writing that students submit is used to assess the quality of writing instruction on campus.

ONLINE PORTALS AND APPLICATIONS

Banner Self Service

The system (accessed through myCharger) by which students register for classes and check their student accounts. Self Service is part of the Banner Student Information which is the student database utilized by many University offices.

Canvas

A computer-based platform where faculty and staff conduct classes, share information and establish classrooms where students share information and upload assignments, take tests, etc. Canvas can be accessed through the myCharger Portal at <http://mycharger.newhaven.edu> and selecting Canvas on the right. Specific instructions on logging into Canvas are provided in the account letter provided to each student.

Charger Connection

Sponsored by the Center for Student Engagement, Leadership and Orientation (CSELO). It is an online platform where students can search for events, organizations, forms, paperwork and applications for leadership positions on campus. Students can find Charger Connection through the myCharger portal.

Charger Link

Database of upcoming events, job offers, and internships students can search sponsored by the Career Development Center.

CORQ

An engagement platform and online app for students featuring content from official groups and Registered Student Organizations (RSOs).

EAB Navigate

Students use this platform to track their academic progress or schedule online meetings with various members of the campus community to aid in their success.

ePay

All billing for tuition, fees, room and board for the University's main campus is processed electronically through ePay, the University of New Haven online billing and payment system. With ePay, you can access your tuition statement, view current account activity, make a payment in a secure environment, and set up others to have similar access.

myCharger

University internal portal system providing access to events, information and resources to the campus community.

myHousing

Office of Residential Life housing system where students complete housing related applications, see housing and dining assignment information, and find additional resources regarding living on campus.

School Dude

Student work order database to submit work tickets to Facilities.

COMMON UNIVERSITY OF NEW HAVEN ACRONYMS

APM: Academic Peer Mentor

Undergraduate student leader who serves as an academic support system for students as they face new challenges and concerns during their first year of college. Peer Mentors are trained to point first-year students to faculty and other academic support professionals on campus, as well as help in the development of important study skills such as time management, reading, and note-taking.

AY: Academic Year

Student's enrollment period for which financial assistance/aid is awarded. The federal definition is July 1 through June 30.

Accessibility Resources Center (ARC)

ARC works to ensure access to all University offerings to enable full participation for all students. The office is responsible for and committed to providing services and supports that promote educational equity for students with disabilities and significant chronic-health conditions, as well as students who are veterans with military active-duty related conditions. Students who formerly held an IEP or 504 Plan or who receive military disability benefits should consider working with ARC and utilizing the many resources available to help students independently maneuver academic requirements. Some major functions of this department include coordinating classroom accommodations, modified housing including requests for emotional support animals (ESAs), parking exception requests, confirmation of accessible van service requests, learning assistance, coaching, and mentoring. ARC is located on the ground floor lower level of Sheffield Hall in the rear of the building.

ASB: Alternative Spring Break Program

The Alternative Spring Break program is a great opportunity for students to volunteer during their spring break and to give back to the surrounding community. Students spend the week working in teams to complete work at various New Haven and West Haven nonprofit organizations and agencies.

AU: Audit

Indicates course was attended without expectation of credit or grade (0 quality points).

BBM: Bartels Building Managers

Student employees who provide front-line customer service for the Bartels Campus Center and the Bartels Student Activities Center.

BUILD: Beginners Understanding of Individual Leadership Development

One semester course offered by the Center for Student Engagement, Leadership and Orientation (CSELO) that introduces first-year students to leadership theory and concepts through interactive assignments, discussions and case studies.

BOG: Board of Governors

Holds the University of New Haven's financial, physical, and human assets and operations in trust for future generations and is pledged to provide coordination, focus, advocacy, stewardship, and leadership for the diverse members of the University of New Haven learning community. The voting members of the Board of Governors are elected for three-year terms and will convene a minimum of three times per year.

CDC: Career Development Center

Assists students in exploring and pursuing career choices and preparing for job search. The Career Development Center is located in the Bergami Student Activity Center.

CLR: Center for Learning Resources

A tutoring center located in the lower level of the Library that provides University of New Haven students with the academic content and skills support they need for success. The CLR offers students free tutoring

by peer and professional staff in a variety of courses. Most subject-specific tutoring is geared toward underclassmen, although tutoring is offered for upper-classmen and graduate students in high-demand subject areas. Computer Lab support is available for all students.

CSELO: Center for Student Engagement, Leadership and Orientation

Responsible for initiating programs, activities, and services which serve the educational, social, and cultural needs of the University community. The office works cooperatively with the Undergraduate Student Government Association (USGA), Graduate Student Council (GSC), Evening Student Council (ESC) and other recognized student organizations to coordinate and plan such programs and serves as the primary administrative liaison and advisor to the USGA, medias, and Greek organizations. Office is located in Bartels Hall, Level 4.

CASA: Centers for Academic Success and Advising

Comprised of the Center for Student Success and the Center for Learning Resources.

CLP: Certified Student Leader Program

A curriculum-based experience that provides students the opportunity to develop their leadership skills through participation in a variety of activities, workshops, educational programs, speakers, and by holding leadership roles on campus.

CLE: Competency Learning Experience

The Competency Learning Experience (CLE) framework at the University of New Haven enables students to optimize their experience as students while building skills that are essential for the future. The CLE is designed to instill in all students attributes that employers have identified as essential skills for prospective job seekers.

CAPS: Counseling and Psychological Services

Provides free, confidential consultation and counseling for any concern a student may have. Examples include interpersonal distress, homesickness, depression, anxiety, trauma, grief and loss, suicidality, and sexual assault/ discrimination. The counseling center is staffed by licensed clinical psychologists, social workers, and counselors who provide confidential individual and group therapy, as well as crisis intervention. Psychiatric services and medication management are available from our part-time psychiatrist. Office is located on the ground level of Sheffield Hall.

CRN: Course Registration Number

The five-digit code used to register for each course each semester.

CUM: Cumulative Grade Point Average

Obtained by calculating the grade point average for all courses attempted at the University of New Haven.

DNA: Did Not Attend

Indicates nonattendance in a course for which a student had previously registered but not officially dropped (0 quality points).

DOS: Dean of Students

Provides support and advocacy for students. We answer questions, provide information about and referrals to campus resources; assist in students' adjustment to the University; promote programs which address student needs, concerns and interests; and help students in resolving problems of any type. Dean of Students Office is located in Bartels Hall, Level 4

DPE: Diversity Peer Educator

Student leaders whose aim is to provide opportunities for students to interact with one another in a way which helps them to learn about and appreciate each other's' similarities and differences. The Diversity Peer Educators work with the Office of Residential Life and the Myatt Center for Diversity and Inclusion to develop and facilitate diversity programs in the University community. Each DPE is assigned to a residence hall where they work with Resident Assistant(s) and Academic Peer Mentors on diversity programming within the building.

DREAM Orientation

DREAM stands for: **Defeating Roadblocks in Education through Awareness and Mentoring**. New students registered with ARC (Accessibility Resources Center) are strongly encouraged to attend D.R.E.A.M. Orientation where they will learn the significant differences between their responsibilities as a student with a disability in high school versus being a student with a disability in college. They will be informed about services and resources available to make their transition from high school to the university community a smooth process.

Emotional Support Animal (ESA)

Animals that provide emotional support which alleviates one or more identified symptoms or effects of an individual's existing disability. To be considered an accommodation, an ESA must be required by an individual with a disability to enable the individual to have an equal opportunity to use and enjoy their residence/dwelling. Students who want to explore this option need to make a request through the Accessibility Resources Center (ARC).

EFC: Expected Family Contribution

A financial aid term referring to the amount of money the government believes a family should be able to pay for college.

FERPA: Federal Education Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student").

FLEx: First-Year Leadership Experience

Two and a half day off-campus retreat exclusively for first-year students who want to get a jump start on their leadership skills.

FAFSA: Free Application for Federal Student Aid

The basic form students complete to receive financial aid from the federal government to pay for college.

GPA: Grade Point Average

Obtained by multiplying the quality point value of each grade by the number of credits assigned to each course as listed in the Catalog, then dividing the sum of the quality points earned by the number of credits attempted in courses for which a grade of A+ through F is awarded.

HIPAA: Health Insurance Portability and Accountability Act of 1996

United States legislation that provides data privacy and security provisions for safeguarding medical information.

HIP: High Impact Practice

"Activities or initiatives that demand considerable time and effort, facilitate learning outside of the classroom, require meaningful interactions with faculty and students, encourage collaboration with diverse others, and provide frequent and substantive feedback. As a result, participation in these practices can be life-changing" (Kuh, 2008). Reference: Kuh, G. D. (2008). High-impact educational practices: What they are, who has access to them, and why they matter. Washington, DC: Association of American Colleges and Universities.

HP: Honors Program

A program of intellectually challenging courses open to freshmen and sophomores in any major, admitted upon successful application-- minimum GPA, activity, and thesis requirements apply.

INC: Incomplete

A grade of Incomplete (INC) is given only in special circumstances and indicates that the student has been

given permission by the instructor to complete required course work (with the same instructor) after the end of the term. In the absence of the instructor a student should contact the Department Chair. An Incomplete shall not be automatic but shall be based upon an evaluation of the student's work completed up to that point and an assessment of the student's ability to complete remaining course requirements. To remove the INC grade, the student must complete all required course work in timely fashion as stipulated by the instructor but no later than the end of the following term.

INC+: Incomplete Plus

Assigned to Internships, Practicums, Thesis, or Research Projects.

IT: Information Technology

The Office of Information Technology is under the direction of the University's Chief Information Officer (CIO). The department coordinates all computing, networking, and telecommunication services for all constituents of the University of New Haven community.

IRB: Institutional Review Board

Type of committee that applies research ethics by reviewing the methods proposed for research to ensure that they are ethical.

ISO: International Services Office

Advocates for and advises the international student population at the University of New Haven on U.S. immigration and visa-related issues. The office also supports and facilitates the transition of international students to the university community. Office is located on Ruden Street.

LOA: Leave of Absence

Interruption of continuous enrollment by electing to leave the University for medical or personal reasons. Before taking a leave of absence, students are encouraged to discuss their particular situation with an academic adviser, the dean of their school, an academic skills counselor in the Office of Academic Services, or a counselor in the Counseling Center.

LLC: Living-Learning Community

Enable first-year students to live with students in the same major or interest area. LLCs offer collaborative learning with a group of fellow first-year students. LLCs participate in field trips, guest lectures, service-learning projects, barbecues, and much more with committed faculty and staff members assigned to each LLC.

ORL: Office of Residential Life

The mission of the Office of Residential Life is to create a safe, supportive, inclusive, and engaged learning environment that enhances students' holistic development. We provide opportunities for students to create community and implement a vision for their future. Office is located in Bixler Hall.

OL: Orientation Leader

Assist with all Orientation events and play a vital role in helping to facilitate the adjustment of new students to the campus community.

One Stop

The One Stop Student Financial and Registrar Services Office is an integrated customer service office representing the offices of the Bursar, Financial Aid, and the Registrar. Located in Bergami Hall, students can meet with staff to discuss billing, financial aid, and registration questions. Student may also reach by email to the following addresses: bursar@newhaven.edu; financialaid@newhaven.edu; registrar@newhaven.edu

PIR: Practitioner In Residence

Practitioners of a certain field or experts in a field who teach part-time at the University where they share their life experience and knowledge with the campus community.

RSO: Recognized Student Organization

Club/organization who has met all requirements set forth by the Undergraduate Students Government Association to participate in USGA meetings, have voting rights and a budget.

ROTC: Reserve Officers' Training Corps

Army ROTC instruction provides leadership training that allows students to excel in any career field in the military, government, or civil sector. The training is conducted by specially selected Army sergeants and officers who are proven leaders. The class sizes are small, usually 8-15 students, and there is a great amount of individual attention for the students.

RA: Resident Assistant

Student staff specially trained to assist students who live in each residence hall. RAs plan programs and activities to help you get to know each other and build a sense of community and a positive feeling within your hall. RAs are on duty in the evenings and available to assist their community members should a concern or urgent situation arise as well as to address incidents involving University policies. RAs are a great resource if you have a question, concern, or are just looking to get more involved on campus.

RCR: Room Condition Report

Used by University students when they check into their residence hall living space. These forms record any current damages and then submit the form to the Office of Residential Life (ORL).

SAP: Satisfactory Academic Progress

In accordance with federal regulations, all financial aid recipients are required to make satisfactory academic progress (SAP) towards their degree and be in good academic standing in order to remain eligible to receive financial aid each year. Good academic standing means that you must not be on academic probation with the university. The requirements for good academic standing are described in the "Academic Regulations" section of the undergraduate catalog. There are two main components of SAP: GPA and Pace (percentage of successfully created credits versus attempted credits).

SCB: Student Conduct Board

Hearing Board which is comprised of students, faculty and/or staff (majority being students) who have displayed a commitment to upholding the community standards set forth by the Code of Conduct and by the Mission of the University. Hearing Board members play a crucial role in the adjudication of student conduct matters and ensure that students and/or student organizations are given the opportunity to have their cases heard by a representative body of the University.

SEO: Student Employment Office

Where you go to find out more information on getting paid for your on-campus job, to verify employment eligibility, to complete paperwork for your campus job, etc. Office is located in Bergami Hall.

SOAR: Summer Orientation Advising and Registration

The University's exceptional orientation program for undergraduate students, which all new students attend. SOAR is a great time to meet classmates, learn more about academic and student life at the University, receive a class schedule, and more.

SOS: Support Our Students Team

The mission of the Support Our Students Team (SOS) is to assist students with identifying resources and directing them to the appropriate office or individual at the University. The SOS Team, comprised of staff members from multiple departments with various backgrounds, is eager to offer guidance, support and to connect our students with the appropriate resources.

SURF: Summer Undergraduate Research Fellowship

One of several faculty-mentored research opportunities available at the University, the Summer Undergraduate Research Fellowship program enables you to develop a proposal for a research project, conduct it while working closely with a faculty member, and present your findings to the campus community.

CASA: The Centers for Academic Success and Advising

The umbrella organization encompassing the Center for Student Success and the Center for Learning Resources.

CUR: The Council on Undergraduate Research

A membership organization founded in 1987 that supports the activity of undergraduate research. It sponsors various activities and events at campuses all over the USA to enhance the undergraduate research capacity of both faculty and students. The University of New Haven has a membership

USGA: Undergraduate Student Government Association

Organization responsible for representing the undergraduate student body at the University of New Haven. The USGA is an integral organization with varied functions and activities.

WAC: Writing Across the Curriculum

“W” designated courses indicate a writing-intensive course. Every University of New Haven undergraduate must take at least one “W” course, whether as part of the Core or through a major’s requirements and electives prior to graduation. This requirement applies to all bachelor and associate degrees.

WPA: Writing Proficiency Assessment

Students submit a sample of writing before graduation. The sample of writing can come from a university course or it can be written in response to an essay prompt during a timed writing scenario similar to the WPE. Instead of being graded, the writing that students submit is used to assess the quality of writing instruction on campus.

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